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THE TOWN of SUTTON

NEW HAMPSHIRE



ANNUAL
REPORT
1997



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Annual Report and Vital Statistics

for Fiscal Year Ending December 31, 1997

Population (C.N.H.R.P.C.) 1,472

Registered Voters 1,091

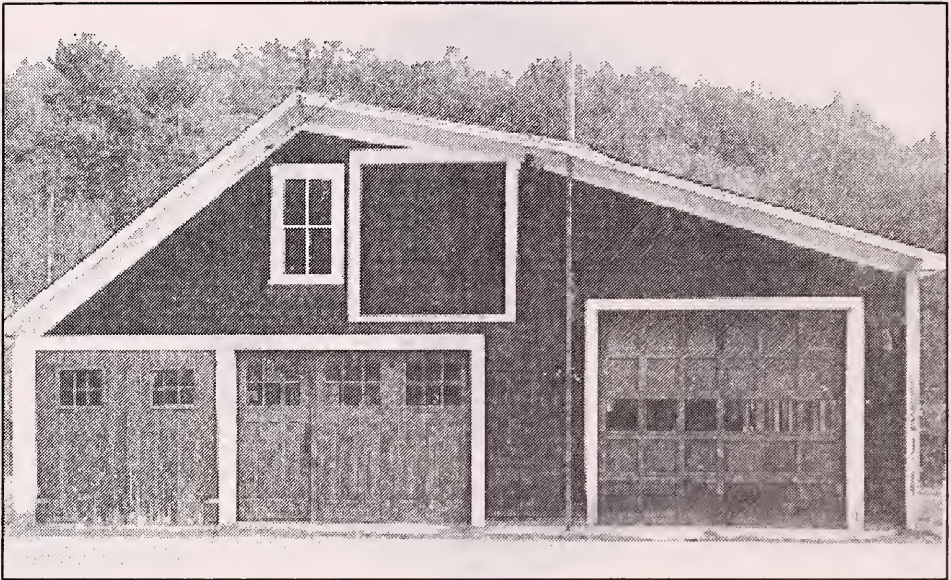
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This report is printed on recycled paper.
Please bring it with you to the Town Meeting.

About the Cover



Pictured above is a snapshot of the firehouse as it exists today. This building was used many years by the Fire Department and is located in North Sutton. It is still used today to store fire and rescue equipment.

The old and rare photograph on the cover of this report is the same building. This a photo of the old blacksmith shop. Pictured in the cover photo: Walter Sargent, blacksmith (center), Ransom Wheeler (left) and Walter True II (child).

Credit for the cover suggestion and the snapshot pictured above goes to Jean LeBrun of North Sutton.

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Sutton Directory

Emergency Numbers

Police 911 (non-emergency 927-4422)
Fire 927-4233 or 911 (non-emergency 927-4740)
Sutton Rescue Squad (New London Ambulance) **911**
Bradford Rescue Squad **911**

Other Information

Town Clerk / Tax Collector — Carol Curless 927-4575
PO Box 554, South Sutton NH 03273
Mon., Tues., Thurs. & Fri., 9 am – 4 pm & Wed. 4 pm – 8 pm

Selectmen's Office — Janice O'Connell & Betsy Forsham .. 927-4416
PO Box 85, North Sutton NH 03260
Mon., Wed. & Fri., 8 am – 4:30 pm; closed 12:30 – 1:00 for lunch

Selectmen's Meetings — First and third Mondays at 3:00 pm;
all other Mondays at 6:30 pm.

All items for the agenda must be submitted to the Selectmen's office by noon the Friday before. Appointments only at meetings.

Budget Committee — William I. Curless, Chair 938-2842

Building Inspector — Richard "Buzz" Call 927-4080

Conservation Commission — Eugene Aubert, Chair 526-6885
Meets third Wednesday of the month at 7:30 pm.

Fire Warden — Pete Thompson 927-4440

Health Officer — Barbara MacDonald 927-4930

Highway Department — Paul Parker, Road Agent 927-4411

Incinerator / Recycling — Ed Butler, Supervisor 927-4475
Wed. 12 noon – 5 pm; Fri 9 am – 5 pm; Sun. 9 am – 3 pm

Library — Jeanette Couch, Librarian 927-4927
Mon. 1:30 – 4 pm; Wed. 1 – 4 pm & 6:30 – 9 pm; Fri. 7 – 9 pm; Sat. 1 – 4 pm
Trustees meet the first Tuesday of the month at 7:00 pm.

Planning Board — Naia Conrad, Applications Secretary 927-4637
PO Box 484, South Sutton NH 03273
Board meets second and fourth Tuesday of the month at 7:30 pm.
Appointments only.

Welfare Overseer — Courtney Haase 927-4176

Zoning Board — Karin Heffernan, Secretary 927-4078
c/o Town of Sutton, PO Box 85, North Sutton NH 03260
Hearings held the last Wednesday of the month. Applications must be received by the secretary prior to the 7th of the month.

Town Officers / Employees

for the year ending December 31, 1997

Moderator*

Gregory Gill Term Expires 1998

Selectmen*

Leslie Enroth Term Expires 1998

Courtney E. Haase Term Expires 1999

Charles G. Ash Term Expires 2000

Administrative Assistant

Janice O'Connell

Secretary to the Selectmen / Bookkeeper

Betsy Forsham

Treasurer*

Charles F. Whittemore Term Expires 1998

Deputy Treasurer

Ralph C. Carroll

Town Clerk*

Carol P. Curless Term Expires 1998

Deputy Town Clerk

Marjorie Friel

Tax Collector*

Carol P. Curless Term Expires 1998

Deputy Tax Collector

Marjorie Friel

Highway Department

Paul Parker, Road Agent George Hosmer

John Csutor Dennis Stevens

Police Department

Patrick Tighe, Chief of Police

Philip E. Buteau

John R. Lambert, Sergeant

Edward G. Andersen

Robert D. Nelson

Incinerator / Recycling Center

Edward J. Butler, Supervisor

Herman Foster

Regina Stanion

** Is an Elected Position*

Overseer of Public Welfare*

Courtney E. Hasse Term Expires 1998

Building Inspector

Richard "Buzz" Call

Health Officer

(appointed by Selectmen and State Board of Health)

Barbara J. MacDonald Term Expires 1998

Librarian

Jeanette R. Couch

Buildings & Grounds Supervisor

Howard Friel

Trustees of Trust Funds*

Barbara B. Burns Term Expires 1998

George G. Wells Term Expires 1999

John F. Biewener Term Expires 2000

Budget Committee*

William I. Curless, Chair Term Expires 1998

Courtney E. Hasse (Ex-Officio) Term Expires 1998

Marjorie Friel Resigned 1997

Norman Forand Term Expires 1999

Roger Lamson Term Expires 1999

Richard Reilein Term Expires 2000

Lynn King Term Expires 2000

Sarah Denz, Secretary

Planning Board

Robert Wright, Jr. Term Expires 1998

Robert "Dave" White Term Expires 1998

Charles G. Ash (Ex-Officio) Term Expires 1998

Carol Rowe Term Expires 1999

Naia Conrad, Applications Secretary Term Expires 1999

Kenneth Uzdanovich, Alternate Term Expires 1999

Daniel A. Sundquist Term Expires 2000

Stephen Enroth Term Expires 2000

Jean Vivian Resigned 1997

Carl Olson, Alternate Term Expires 2000

Denise Merullo, Recording Secretary

* Is an Elected Position

Zoning Board of Adjustment

William Hallahan	Term Expires 1998
William S. Harrold	Term Expires 1998
Leslie Enroth (Ex-Officio)	Term Expires 1998
Ed Canane, Alternate	Term Expires 1999
Lucy C. Hodder	Term Expires 1999
Stephen Vollandigham, Alternate	Term Expires 1999
Andrew R. Supplee, Chair	Term Expires 2000
Karin Heffernan, Secretary	

Cemetery Commission*

Herman L. Foster	Term Expires 1998
Darrel Palmer	Term Expires 1999
Carroll L. Thompson	Term Expires 2000

Supervisors of the Checklist*

Marilyn Thompson, Chair	Term Expires 1998
Margaret A. Forand	Term Expires 2000
Reva Bailey	Term Expires 2002

Trustees, Sutton Free Library*

Marcia Harrison	Resigned 1997
Brenda Wells, Treasurer	Term Expires 1998
Sandra Nelson	Term Expires 1999
Henry Nichols, Chair	Resigned 1997
Ann W. Lord	Term Expires 2000
Lori Himes	Term Expires 2000

Trustees, Old Store Museum

Donald C. Davis, Jr.	Term Expires 1998
Robert A. O'Neil	Term Expires 1998
George G. Wells	Term Expires 1999
Margaret Forand	Term Expires 2000
Ann W. Lord	Term Expires 2000

Conservation Commission

George G. Wells	Term Expires 1998
Charles F. Whittemore	Term Expires 1998
Charles G. Ash (Ex-Officio)	Term Expires 1998
Eugene Aubert, Chair	Term Expires 1999
David Anderson	Term Expires 1999
Donald C. Davis, Jr.	Term Expires 2000
Dugald Arbuckle	Term Expires 2000
Leslie Enroth (Advisory)	Robert Vivian (Advisory)
Sarah Denz, Secretary	

** Is an Elected Position*

Solid Waste Committee

Robert L. Nelson, Chair
Edward J. Butler
Howard W. Friel

Linda Bitzer
Norman Forand

Road Committee

Douglas H. Sweet, Chair
Peter Blakeman
Carol Rowe
Charles G. Ash (Ex-Officio)

Paul Parker, Road Agent
Alexander McKinnon
Carroll Thompson

Emergency Management Director

Alexander McKinnon

Supervisor — Highway Notification Program

Charles F. Whittemore

Sutton Representative to KRSD School Board*

Jennifer K. Swett Term Expires 1998

** Is an Elected Position*



1997 Round Room Report

The Town of Sutton operated for much of 1997 with a full complement of Board members. For the first time in the history of the Town, Sutton elected two women to its Board of Selectmen. We were pleased to welcome Leslie Enroth as our newest elected member. We are also very happy to report that the many volunteers who staff the various boards and committees serving the Town experienced little turnover and accomplished much through their hard work. It helps tremendously when you can rely on a group of volunteers who are dedicated and familiar with the complicated procedures and goings-on within the various Town structures. The Board will continue to encourage new people to come forward. It would be desirable to establish a bank of volunteers should the need arise to fill a vacancy. If you are interested in serving your Town, please contact the Selectmen's Office or any Board member.

After months without a road agent at the helm, the year ended on a positive note for the Highway Department. With the addition of standby help and a lot of hard work, the highway crew successfully continued the operation of the department, with little interruption of service. We thank everyone involved for their efforts in assisting with the smooth transition to a new road agent. In July, the Board announced the promotion of Paul Parker to the position of Road Agent. Prior to assuming this position, Paul worked for the Sutton Highway Department for ten years. Later in the year, we filled Paul's old position with another familiar face. George Hosmer became the newest member of our highway crew in November. This year's biggest accomplishment was the replacement of both the East Sutton and Baker Road bridges. Eighty percent of the cost came from the State of New Hampshire ! Also important to mention is the fact that the Selectmen and Road Agent assisted with the implementation of a beaver management program. This program was, in part, supported by local volunteers. We are very thankful for their assistance. The snows of November and December came and managed to keep the highway crew very busy, even on Christmas Day !

More work was conducted on the final stages of E911, a project which has limped along since 1995. An E911 committee was appointed by the Selectmen to solve some of the remaining problems associated with street naming and numbering. The Board is very pleased to report that the placement of street name signs has been completed. Due to the large quantity of signs which were needed, and in the interest of expediency, the Board agreed to use less expensive, reflective and more

easily attainable aluminum signs. The Selectmen's Office anticipates doing a mailing in 1998 that will inform property owners of their official street name and number for emergency response purposes. The Board of Selectmen, Police, Fire and Rescue personnel are encouraging all residents to obtain and properly display their house number. In the event an emergency response becomes necessary, a properly displayed number could make a life or death difference. Please call the Selectmen's Office to obtain your number if you do not already have this information. Also, please make sure that the number is large enough to be seen from the roadside and placed in an area that locates the entrance to your home from the roadway.

The Board of Selectmen and the Police Chief proceeded with a change that will result in a savings on dispatching costs to the Town. The Town is now paying for the cost of dispatching on a per call basis. Citizens and residents should continue to use #927-4422 for non-emergencies such as questions and complaints. The Police Department will either answer the phone or you may leave a message and your call will be returned. **However, IF YOU ARE FACED WITH AN EMERGENCY SITUATION, DIAL 911.**

The Solid Waste facility did not escape improvements in 1997. After some debate, the Board agreed to replace the steel underground tank that held fuel oil for the operation of the incinerator and applied for a groundwater management permit. In order to comply with a law that will require the removal of underground tanks by the end of 1998, the Board felt it was prudent to replace the 20 year old underground oil tank now, before we experienced any problems that could cost the Town more to correct later. The State of New Hampshire has also advised Sutton that we must properly close our ash landfill in the near future. Early estimates suggest that the expense to the Town could be substantial. The Solid Waste Committee and the Selectmen have asked the State to reconsider their position with regards to closure options. The Town has taken the position that we had received permission in 1978 to operate the ash landfill and haven't expanded on the footprint. Closure procedures were stipulated in 1978 and we are requesting that we be allowed to follow through as previously approved. We do not know if the State will grant our request or if we will need to plan on closing as current regulations require. If so, the possibility exists of obtaining state matching funds for this purpose. We will, however, need to depend on the continued help and support of our Solid Waste Committee Members. Thanks for the good job you have all done this year !

The Selectmen continued to work on some of the suggestions recommended by the Arvai Group's municipal study of 1996-97. Mid-year, we hired a part-time clerk as suggested by the Arvai Group and approved by the Town. Employee Lynn King is providing invaluable clerical support for the Highway, Police and Executive Departments. New job descriptions have been completed for nearly all of our full and part-time positions. The Board is currently in the process of developing a new evaluation form, as well. The Selectmen are continuing to address the issues pertaining to salaries, wages and benefits in a reasonable progression. We realize that you can't accomplish everything in a single year. At the same time, we have already seen the effect low unemployment figures can have on our work force. We feel it is important to keep experienced and qualified personnel here in Sutton.

The Town spent nearly \$14,000 more on legal expenses and fees than it had originally anticipated for 1997. Due to the conservative efforts of several departments in under-spending, we were able to cover the additional costs. The Town must defend itself against law suits and legal actions brought against us. We must also enforce our codes and ordinances. Therefore, the Selectmen have recommended an increase in the legal expense budget for 1998. Based on our experiences over the years, we feel that our proposed figure more accurately reflects the expenses and fees we could be faced with in 1998.

The tax rate for 1997 was set at \$24.94, representing an increase of 65 cents on the total tax rate. The Town's share decreased .85 cents and the County decreased by .10 cents. However, the school district's share increased by \$1.60. The actual increase in the total tax rate for 1997 was totally shouldered by the schools. Sutton's expenses decreased. The Town experienced a slight increase in the growth of its tax base but, unfortunately, this was offset by abatements and a negotiated settlement with KRP Realty Trust through Merrimack Superior Court. The Selectmen are anticipating an increase in our tax base for 1998 due to the commercial growth of Labsphere and the addition of several residential properties. The Selectmen have also supported the establishment of a study committee to review and analyze the cost of community services in Sutton. The information this committee will provide will help Sutton plan for its future and determine what impact development and growth will have on the Town's operating costs. If you would like to help with this project, please contact Leslie Enroth or Dan Sundquist. Volunteers are needed !

The Board of Selectmen will continue to follow the summer schedule

for its meetings which was initiated in 1996. Beginning Memorial Day through Labor Day, the Board meets every other Monday to conduct business. Although the meetings last longer, we feel the schedule has allowed us to become more efficient. Additionally, we are experimenting with alternating the times at which we conduct our meetings throughout the year. Realizing that not everyone finds it convenient to return in the evening to a Selectmen's meeting, the first and third meetings of each month begin at 3:00 PM. This change has improved the efficiency of our departments. We are now able to schedule meetings with employees and staff during and/or at the end of their work day. However, this idea will only work for as long as the Board of Selectmen can personally accommodate this schedule. On average, the Board Members are spending 20 to 25 hours each week on Town business. The business of running a Town becomes more and more complex with each passing year. We hope to maintain continuity and stability on our Board for the immediate future. The Selectmen have developed an excellent working relationship with other boards, committees and employees. We extend grateful appreciation to all for a job well done !

In closing, we thank you, the citizens of Sutton, for your continued support. We invite your ideas, suggestions and participation at all levels of your government. As stated by John F. Kennedy, "The basis of effective government is public confidence." Your confidence in our ability to guide Sutton will help define how effective our government can be in service to its citizens.

Respectfully,

*The Sutton Board of Selectmen
and
Office of the Selectmen*

Warrant Article Narrative

Ballot Article:

Tuesday, March 10th, 1998 at Pillsbury Memorial Town Hall. Polls open at 8:00 AM to 7:00 PM.

Article 1:

Election of Town Officers for the ensuing year.

Article 2:

Sutton has had an ordinance regulating land use in flood prone areas of the town in effect since March 1988, with amendments voted in March 1994. Earlier this year, staff at the Office of State Planning reviewed Sutton's ordinance and found that it did not meet the minimum requirements of the National Flood Insurance program (NFIP). The Board of Selectmen and the Planning Board were officially notified about the need to update the ordinance, and the matter was taken up by the Planning Board for consideration. At issue is the availability of publicly funded NFIP flood insurance policies to property owners in Sutton with land in flood prone areas such as around Kezar Lake and along the Lane River. Without the required changes to the town floodplain ordinance, the town will not qualify for NFIP assistance. Flood insurance policies would be difficult and costly to obtain privately. The proposed ordinance text changes are taken verbatim from recommendations in a letter from the Office of State Planning to the Board of Selectmen. The Planning Board recommends approval of these proposed amendments to the Sutton Floodplain Ordinance as follows:

CHANGE Title of Ordinance

From: "Flood Plains for the Town of Sutton"

To: "Sutton Floodplain Development Ordinance"

ADD as a second paragraph before Item I

"This ordinance, adopted pursuant to the authority of RSA 674:16, shall be known as the Town of Sutton Floodplain Development Ordinance. The regulations in this ordinance shall overlay and supplement the regulations in the Town of Sutton Zoning Ordinance, and shall be considered part of the Zoning Ordinance for purposes of administration and appeals under state law. If any provision of this ordinance differs or appears to conflict with any provision of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall be controlling. "

ADD in appropriate alphabetical order to Item I Definition of Terms:

“FEMA ” means the Federal Emergency Management Agency.

“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from: (1) the overflow of inland or tidal waters, and (2) the unusual and rapid accumulation or runoff of surface waters from any source.

“Functionally dependent use” means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities

“Historic Structure” means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1) By an approved state program as determined by the Secretary of the Interior, or
 - 2) Directly by the Secretary of the Interior in states without approved programs.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

"Substantial Improvement" means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal: (1) the appraised value prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. **This term includes structures which have incurred substantial damage, regardless of actual repair work performed.** The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure". "

ADD the following paragraphs to Item V after the existing text:

"For all new or substantially improved structures located in special flood hazard areas, the applicant shall furnish the following information to the building inspector:

- (i) the as-built elevation (in relation to NGVD) of the lowest floor (including basement) and include whether or not such structures contain a basement.
- (ii) if the structure has been floodproofed, the as-built elevation (in relation to NGVD) to which the structure was floodproofed.
- (iii) any certification of floodproofing.

The Building Inspector shall maintain for public inspection, and shall furnish such information upon request.

1. In riverine situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands

Board of the New Hampshire Environmental Services Department and submit copies of such notification to the Building Inspector, in addition to the copies required by RSA 482-A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector, including notice of all scheduled hearings before the Wetlands Board (add here notice of local wetlands hearings if the community has a local wetlands ordinance).

2. The applicant shall submit to the Building Inspector, certification provided by a registered professional engineer, assuring that the flood carrying capacity of an altered or relocated watercourse can and will be maintained.

3. The Building Inspector shall obtain, review, and reasonably utilize any floodway data available from Federal, State, or other sources as criteria for requiring that all development located Zone A meet the following floodway requirement:

“No encroachments, including fill, new construction, substantial improvements, and other development are allowed within the floodway that would result in any increase in flood levels within the community during the base flood discharge.” "

ADD the following paragraphs in a new Item IX:

"Variances and Appeals:

1. Any order, requirement, decision or determination of the Building Inspector made under this ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.

2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:

(a) that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.

(b) that if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.

(c) that the variance is the minimum necessary, considering the flood hazard, to afford relief.

3. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

4. The community shall (i) maintain a record of all variance actions, including their justification for their issuance, and (ii) report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator. "

Proposed Changes to the Sutton Subdivision Regulations Relative to the Town Floodplain Ordinance

ADD to Section V B. ADDITIONAL REQUIREMENTS AS PARAGRAPH 13. and RENUMBER SUBSEQUENT PARAGRAPHS ACCORDINGLY.

"13. Requirements for subdivisions having land designated as "Special Flood Hazard Areas" (SFHA) by the National Flood Insurance Program (NFIP).

- (a) The Planning Board shall review the proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (b) The Planning Board shall require that all subdivision proposals and other proposed developments greater than 50 lots or 5 acres, whichever is the lesser, include within such proposals Base Flood Elevation (BFE) data.
- (c) Subdivisions with any development within a SFHA shall submit sufficient evidence (construction drawings, grading and land treatment plans) so as to allow determination that:
 - (i) all such proposals are consistent with the need to minimize flood damage;

- (ii) all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage; and
- (iii) adequate drainage is provided so as to reduce exposure to flood hazards. "

Business Meeting:

Wednesday, March 11, 1998 at Pillsbury Memorial Town Hall. Meeting begins at 7:00 PM.

Article 1:

The proposed amount represents the Town's general operating budget EXCLUSIVE of all special and individual warrant articles listed below. The department requests represent budgets that will allow us to continue to do the work that the citizens have come to expect and depend on.

Article 2:

This article seeks to fund the establishment of a retirement program for the Town Clerk/Tax Collector's position. The money represents the Town's contribution for 7 months of 1998. The Town's contribution will not exceed 5% and will be matched by the employee and deducted from his/her salary on a weekly basis. Our full time Police and Highway staff are currently enrolled in retirement plans. We anticipate adding the Administrative Assistant's position to a retirement program in 1998, with the passing of the general budget warrant article. The Town Clerk/Tax Collector's position will be the only other eligible position that remains without a retirement program. Because this position is elected, the Board felt it should initially appear on the warrant as a separate article. If it is approved, it will appear next year in the general budget along with the other retirement programs that have been established for eligible employees.

Article 3:

In 1994, the Social Security Administration raised the FICA exclusion for election workers to \$1,000 annually. This article will amend our existing \$50 exclusion to reflect the higher allowable amount.

Article 4:

This article requests the approval of the Town to transfer a piece of landlocked property, with frontage on Kezar Lake, to the Conservation

Commission for management and conservation purposes. In 1997, this parcel was tax deeded to the Town. At the request of the Selectmen, the Conservation Commission was asked to review this parcel. The Conservation Commission informed the Board that preservation of this parcel would be consistent with the Sutton Land Protection Policy and NH RSA Chapter 36-A:4 for management and conservation purposes. This parcel is adjacent to Lyon Brook and abuts a parcel on which a local conservation group already holds a conservation easement.

Article 5:

This article seeks formal establishment of the Sutton Volunteer Fire Department. The wording represents the established procedure for election and appointment of the Fire Chief, Captain, Lieutenants and new members as they currently exist within the Fire Department's organizational structure. We were advised by Town Counsel that, pursuant to RSA 154:1, the organizational form of the department must be established by a vote of the town meeting. It is the opinion of Town Counsel that any vote of town meeting, prior to the 1994 statutory amendment requiring legislative action, would only be considered valid if the vote contained the specific language required by the statute. We could not find any evidence of language that was specific enough to meet this statutory requirement. Therefore, we are not in compliance with the statute and wish to correct this problem.

Article 6:

This article is a request to fund the upgrade of fire safety equipment for the Fire Department. This money could be used to upgrade any equipment determined to be safety related within the department.

Article 7:

This article provides funding for the Forest Fire Salary Fund and would be used to pay forest fire wages. In the event of a forest fire, volunteer fire fighters receive compensation for their work.

Article 8:

This article requests the purchase of a new police cruiser. The present cruiser has in excess of 100,000 miles. The Chief is recommending that we keep the old cruiser and use it with the new one to lessen the mileage being placed on a new vehicle. The estimated cost of a new and fully equipped police cruiser is reflected in this article. If the town approves this article, \$18,000 will come from the existing capital reserve account and the balance will be raised through taxation. The Board of Selectmen are recommending the purchase of a 4 wheel drive cruiser.

Article 9:

This article represents a request for supplements to various Capital Reserve Funds previously established. We need to expand funding for capital expenses on an ongoing basis to ensure that moneys are set aside and available when the equipment needs to be replaced. These anticipated expenses have been detailed in the capital improvement plan that is updated every year. You will find a copy of this plan with the Report of the Planning Board. The Budget Committee is recommending an amount higher than the Selectmen for this total appropriation. The Selectmen recommended \$40,000 towards highway equipment and the Budget Committee is recommending \$45,000 for highway equipment. .

Article 10:

This article will establish a new capital reserve fund for the purpose of purchasing a highway pickup truck. The Selectmen feel we should replace the one ton truck with a pickup truck. The cost of a new pickup is approximately \$21,000. The one ton may only last another year or so. A pickup would be less costly to operate and be used for general highway purposes.

Article 11:

This article will provide funds to study the existing highway building. In the future, we anticipate the need to expand the facility. In 1997, the Town talked about the need for an addition to this building in order to create a lunchroom area, additional garage space and an office work area. However, many questions remained with regards to how it should be done. A study committee was formed to look more closely at the present and future needs of the department. What became apparent was the fact that an engineering study should be conducted in order to determine whether or not it would be possible to add to the existing structure. The feasibility of using what already exists needs to be resolved or else we might be throwing good money after bad.

Article 12:

This article proposes the establishment of a capital reserve fund for the purposes of renovating or rebuilding the highway garage facility. The Selectmen felt that it would be wise to begin to save money for this future project. Once a determination has been made regarding the usability of the existing structure, we can determine what the total cost will be to renovate or replace the building. The money that is

being requested to establish this fund will be used to pay for the project once it has been defined. The Selectmen feel the need for a larger structure exists and should not be delayed.

Article 13:

This article provides for road improvement projects scheduled for 1998. The Road Agent hopes to add gravel to the following roads: Eaton Grange, East Sutton, Gile and Birch Hill. Newbury Road and Roby Road will receive some asphalt. The State of New Hampshire expects to send \$83,000 in Highway Block Grant Aid to Sutton. This revenue helps defray expenses associated with our road improvement projects. This request for funding is in addition to the regular highway maintenance budget.

Article 14:

This article provides for the cleanup and removal of brush associated with the ice storm of January 1998. Several town roads, such as King Hill, Baker Hill and Stonehouse Roads, sustained damages to trees which must now be chipped and removed as soon as possible. This article will also provide reimbursement for other materials and expenses associated with the ice storm disaster. Federal and State aid will reimburse the town 87.5% of the cost. Therefore, our share will only equal 12.5% or no more than \$5,000 of this appropriation.

Article 15:

The funding of this article will provide for repairs and improvements to the double culvert bridge on Penacook Road. The Selectmen and the Road Agent felt that the Penacook Road bridge over Lyon Brook has been inadequate for the water flowage ever since the present two culvert structure was built. An hydrologic study supports this view and the recommendation is to increase the size of the culvert. The Selectmen will apply for funding via the State's Municipally Managed Bridge Program. If we receive approval, the State program would reimburse 80% of the total eligible costs. There is competition for funding from many municipalities. If we are unsuccessful in obtaining funding for this project in 1998, the Selectmen would like to plan on doing the project in 1999. Therefore, the warrant article would be valid for a period of two years or until December 31, 1999.

Article 16:

This article, if approved, would authorize the purchase of a 9' stainless steel sander for the Highway Department. This sander will replace an older, metal sander that is rusted and worn out. The old sander will go to the State auction in 1998.

Article 17:

The Incinerator requires costly repairs from time to time, creating an expense considered to be unusual within the regular operating budget. Thus, the need for this article. If repairs are not necessary, the money will remain in this account until needed. If the money is not spent within the time stipulated in the article, it will fall to surplus and can be appropriated from the fund balance another year.

Article 18:

This article was submitted by petition. It requests \$685 for the Kearsarge Council on Aging to support its administrative and programming functions. The details of COA's work can be read in its report which has been printed along with other department reports.

Article 19:

This article was submitted by petition. It requests \$1,000 for Bradford/Newbury Youth Sports. The money will go towards defraying the various expenses of this organization (as stated in the petition article).

Article 20:

This article allows voters to transact any other business that may legally come before the meeting. Items brought up for discussion can only be advisory or informational in nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.

TOWN OF SUTTON

State of New Hampshire

TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack and in said State, qualified to vote in Town affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the tenth day of March, 1998 next at eight of the clock in the forenoon to act upon the following subjects:

Article 1: To choose all necessary Town Officers for the year ensuing.

Article 2: Are you in favor of the adoption of an amendment to the Sutton Floodplain Ordinance regulating construction in the federally designated floodplain areas of the town ? This amendment will bring the town into compliance with the most current federal regulations and ensure the continued availability of property insurance through the National Floodplain Insurance Program.

(The Planning Board recommends approval of this article)

Given under our hands and seal, this ninth day of February in the year of our Lord nineteen hundred and ninety-eight.

Charles G. Ash
Courtney E. Haase
Leslie R. K. Enroth
Selectmen of Sutton, N.H.

A true copy of Warrant - Attest:

Charles G. Ash
Courtney E. Haase
Leslie R. K. Enroth
Selectmen of Sutton, N.H.

TOWN OF SUTTON

State of New Hampshire

TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Wednesday, the Eleventh day of March, 1998 next at seven of the clock in the afternoon to act upon the following subjects:

Article 1: To see if the Town will vote to raise and appropriate the sum of \$848,266 which represents the operating budget. Said sum does not include amounts appropriated in other warrant articles.

4130 Executive.....	\$ 74,430.
4140 Election & Registration.....	2,500.
4150 Financial Administration.....	56,146.
4152 Revaluation of Property.....	5,000.
4153 Legal Expense.....	16,000.
4155 Personnel Administration.....	39,829.
4191 Planning Board.....	2,500.
4192 Zoning Board.....	1,816.
4194 General Government Buildings	12,127.
4195 Cemeteries.....	7,000.
4196 Insurance.....	50,309.
4197 Advertising & Regional Association.....	1,325.
4210 Police Department	105,293.
4215 Ambulance.....	3,300.
4220 Fire Department.....	17,371.
4240 Building Inspection.....	1,500.
4290 Emergency Management.....	300.
4299 Dispatching Services.....	9,600.
4312 Highway Department.....	317,801.
4313 Bridges.....	3,000.
4316 Street Lighting.....	7,145.
4324 Solid Waste Disposal.....	75,170.
4325 Solid Waste Committee.....	200.
4411 Health Administration.....	1,050.
4415 Health Agencies	3,650.
4442 Direct Assistance.....	5,000.
4443 Welfare Administration.....	4,290.

4520 Culture & Recreation..... 5,163.
4550 Library.....9,368.
4583 Patriotic Purposes.....400.
4611 Conservation Commission.....983.
4723 Interest on Tax Anticipation Notes..... 8,500.
4724 Interest on Abatements.....200.

Article 2: To see if the Town will vote to adopt a retirement program for the salaried position of Town Clerk/Tax Collector if she/he desires to enroll in this program. The Town will contribute up to 5% of the gross weekly salaried wages and the employee to contribute the same amount to be deducted weekly from the regular pay check. And to raise and appropriate the sum of \$747 for the Town’s share of this retirement program pro-rated for 7 months of 1998.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 3: To see if the Town will vote to amend the existing agreement with the State of New Hampshire under Section 218 of the Social Security Act by excluding the services performed by election workers for a calendar year in which the remuneration paid for such service is less than \$1,000.

Article 4: To see if the Town will vote to transfer the parcel previously known as the Seymour property, Map/Lot #8-171,362, located on Kezar Lake, to the Conservation Commission for management and conservation purposes pursuant to RSA 36-A.

Article 5: To see if the Town will vote, in accordance with RSA 154:1, to adopt the following form of organization for the Town’s Fire Department.

- a) The Fire Chief, Captain, 1st Lieutenant and 2nd Lieutenant shall be appointed by the Selectmen, upon nomination by vote of the firefighters.
- b) New members of the department shall be elected by vote of the existing firefighters.

Article 6: To see if the Town will vote to raise and appropriate the sum of \$5,000 to upgrade fire safety equipment for the Fire Department.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 7: To see if the Town will vote to raise and appropriate the sum of \$1,000 to be added to the Forest Fire Salaries, Expendable General Fund Trust, previously established.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 8: To see if the Town will vote to raise and appropriate the sum of \$34,000 for the purchase of a four wheel drive equipped police cruiser and further authorize the withdrawal of \$18,000 from the 1996 Police Cruiser Capital Reserve Fund for that purpose. The balance of \$16,000 is to come from general taxation.
(The Selectmen RECOMMEND this appropriation but the Budget Committee RECOMMENDS ONLY \$29,000 for this appropriation.)

Article 9: To see if the Town will vote to raise and appropriate the sum of \$97,250 to be added to various Capital Reserve Funds previously established as follows:

Highway Equipment / Trucks	\$40,000.
Town Bridges	5,000.
Incinerator Replacement	10,000.
Forest Fire Equipment	250.
Fire Equipment	25,000.
Ambulance Replacement	2,000.
Property Revaluation	10,000.
Incinerator Recycling Building & Equipment	5,000.
(The Selectmen RECOMMEND this appropriation. The Budget Committee RECOMMENDS this appropriation PLUS an additional \$5,000 for the Highway Equipment/Trucks.)	

Article 10: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purchase of a pickup truck for the Highway Department and to raise and appropriate the sum of \$10,000 to be placed in this fund.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 11: To see if the Town will vote to raise and appropriate the sum of \$ 5,000 to conduct a study to determine the feasibility of renovating or adding an addition to the existing highway garage building.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 12: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of building an addition or renovating the highway garage building and to raise and appropriate the sum of \$10,000 for this purpose.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 13: To see if the Town will vote to raise and appropriate the sum of \$75,000 for the upgrade of paved and gravel roads and further to authorize the withdrawal of \$20,000 from the 1997 Highway Road Reconstruction Capital Reserve Fund for that purpose, and to discontinue said fund. The balance of \$55,000 is to come from general taxation. Gravel will be added to: Eaton Grange, East Sutton, Gile and Birch Hill Roads. Newbury and Roby Roads will have pavement added.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 14: To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of roadside brush cleanup / removal and other expenses associated with the ice storm (FEMA #1199 disaster declaration), and to authorize the Selectmen to apply for, contract for and accept grants of federal or state aid or both as may be available provided that federal and state aid constitute 87.5% of the appropriation and to do all things necessary to carry out the purposes of this appropriation.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 15: To see if the Town will vote to raise and appropriate the sum of \$45,000 for repairs to Penacook Road bridge , and to authorize the Selectmen to apply for, contract for and accept grants of federal or state aid or both as may be avail-

able. Provided 80% of the estimated expense or approximately \$36,000 is made available as State bridge aid, the balance of \$9,000 is to come from general taxation. Pursuant to RSA 32:7, VI this appropriation shall not lapse until repairs are completed or until December 31, 2000, whichever occurs first.

(The Selectmen RECOMMEND this appropriation but the Budget Committee DOES NOT RECOMMEND this appropriation.)

Article 16: To see if the Town will vote to raise and appropriate the sum of \$ 9,500 for the purchase of a stainless steel sander for the Highway Department.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 17: To see if the Town will vote to raise and appropriate the sum of \$ 5,000 for repairs to the incinerator facility. Pursuant to RSA 32:7, VI this appropriation shall not lapse until the repairs are completed or until December 31, 2000, whichever occurs first.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 18: To see if the Town will vote to raise and appropriate the sum of \$ 685 for the purpose of supporting and funding the services of the Kearsage Area Council on Aging.

(By Petition of Robert J. Bradley, Joan Bridges and 26 others)

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Article 19: To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) and authorize said expenditure by the Bradford/Newbury Youth Sports organization; said expenditure is to assist in defraying the costs of building maintenance, replacing and buying new sports equipment, payment of fees to the baseball and soccer leagues, liability insurance for players, coaches, referees, umpires and other volunteers, utility costs for electricity, fees for portable bathrooms and maintenance and improvements to the existing athletic fields.

(By Petition of Gary Valerio, Theresa Patterson, Karen Cullens and 22 others)

(The Selectmen and Budget Committee DO NOT RECOMMEND this appropriation.)

Article 20: To transact any other business which may legally come before the meeting.

Given under our hands and seal, this ninth day of February in the year of our Lord nineteen hundred and ninety-eight.

Charles G. Ash
Courtney E. Haase
Leslie R.K. Enroth
Selectmen of Sutton, NH

A true copy of Warrant - Attest:

Charles G. Ash
Courtney E. Haase
Leslie R.K. Enroth
Selectmen of Sutton, NH

Budget of the Town of Sutton, NH

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
61 So.Spring St., P.O.Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-7



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF SUTTON N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1998 to December 31, 1998 or
for Fiscal Year From _____ to _____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Budget Committee:(Please sign in ink.)

Date February 8, 1998

William J. Gale
Richard C. Reilley
Harmon J. Forand
Counten Haase
Debra W. Lanson Jr

LaKey

(Revised 1997)

Budget of the Town of Sutton, NH

MS-7

1998 Budget – Town of Sutton

Acct. #	PURPOSE OF APPROPRIATIONS (ASA 5213, V)	Ware Art#	Appropriations Prior Year As Approved By DEA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive	1	70,626.	69,373.61	74,430.	1,610.	74,430.	
4140-4149	Election, Reg. & Vital Statistics	1	1,002.	571.89	2,500.	352.	2,500.	
4150-4151	Financial Administration	1	52,596.	50,410.34	56,146.	1,482.	56,146.	
4152	Revaluation of Property	1	5,000.	4,907.50	5,000.		5,000.	
4153	Legal Expense	1	15,000.	29,802.51	19,000.		16,000.	3,000.
4155-4159	Personnel Administration	1	35,050.	32,064.93	39,829.	273.	39,829.	
4191-4193	Planning & Zoning	1	5,044.	3,956.66	4,935.		4,316.	619.
4194	General Government Buildings	1	15,719.	14,197.38	12,127.		12,127.	
4195	Cemeteries	1	7,500.	7,498.50	7,500.		7,000.	500.
4196	Insurance	1	49,490.	48,133.69	50,309.	1,605.	50,309.	
4197	Advertising & Regional Assoc.	1	1,330.	1,330.00	1,325.		1,325.	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police	1	97,484.	94,705.83	105,293.	2,304.	105,293.	
4215-4219	Ambulance	1	3,300.	3,300.00	3,300.		3,300.	
4220-4229	Fire	1	17,549.	15,792.33	18,271.	1,033.	17,371.	900.
4240-4249	Building Inspection	1	1,000.	1,000.00	1,500.		1,500.	
4290-4298	Emergency Management	1	300.	0	300.		300.	
4299	Other Public Safety (Including Communications)	1	9,532.	9,530.72	9,600.	2,137.	9,600.	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							

Budget of the Town of Sutton, NH

MS-7

1998 Budget – Town of Sutton

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 3213, V)	Warr Art#	Appropriations Prior Year Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS								
4311-4312	Admin., Highways & Streets	1	290,237.	289,367.74	317,801.	10,912.	317,801.	
4313	Bridges	1			3,000.		3,000.	
4316	Street Lighting	1	7,000.	7,097.34	7,145.		7,145.	
4319	Other							
SANITATION								
4321-4323	Admin. & Solid Waste Collection							
4324	Solid Waste Disposal	1	78,690.	77,209.84	74,670.	1,172.	75,170.	
4325	Solid Waste Clean-up	1	250.	133.96	200.		200.	
4326-4329	Sewage Collection & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331-4332	Admin. & Water Services							
4335-4339	Water Treatment, Conservation & Other							
ELECTRIC								
4351-4352	Admin. & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maint.							
4359	Other Electric Costs							
HEALTH AND WELFARE								
4411-4414	Admin. & Pest Control	1	1,150.	468.76	1,050.		1,050.	
4415-4419	Health Agencies & Hospitals & Other	1	3,650.	3,650.	3,680		3,650.	30.
4441-4442	Admin. & Direct Assistance	1	9,009.	6,846.16	9,290.		9,290.	

Budget of the Town of Sutton, NH

MS-7

1998 Budget – Town of Sutton

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 3213.V)	Warr Art#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4444	Intergovernmental Welfare Payments							
4445-4449	Vendor Payments & Other							
CULTURE & RECREATION								
4520-4529	Parks & Recreation	1	6,163.	6,163.00	5,163.		5,163.	
4550-4559	Library	1	9,114.	9,742.63	9,368.		9,368.	
4593	Patriotic Purposes	1	400.	400.00	400.		400.	
4599	Other Culture & Recreation							
CONSERVATION								
4611-4612	Administration & Purchases of Natural Resources	1	1,212.	1,212.00	983.		983.	
4619	Other Conservation							
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes	1	20,000.	0	8,500.		8,500.	
4723	Interest on TMS	1	200.	169.91	200.		200.	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							

Budget of the
Town of Sutton, NH

MS-7

1998 Budget – Town of Sutton

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 3215,V)	Warr Art#	Appropriations Prior Year As Approved By DEA	Actual Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4909	Improvements Other Than Buildings							
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund							
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds REIMB. EXP. CRF			57.35				
4919	To Agency Funds							
SUBTOTAL 1			814,597.	789,094.58	852,815.	22,880.	848,266.	5,049.

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

1998 Budget - Town of Sutton

MS-7

..SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4915	CRF's-existing & new	9,10,12	81,250.	81,250.00	117,250.		122,250.	
4916	Expendable Trust Fund	7	1,000.	1,000.00	1,000.		1,000.	
4415	Kearsarge C.O.A.	18	683.	683.00	685.		685.	
4902	Incinerator Repairs	17			5,000.		5,000.	
4313	Bridges	15	80,000.	76,466.31	45,000.		45,000.	
4901	Bradford/New Youth Sports	19			1,000.		1,000.	
SUBTOTAL 2 Recommended					168,935.		128,935.	

..INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3, VI)	Warr Art #	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4312	Street Signs		2,000.	2,000.00				
4155	TC/TC Retirement Plan	2			747.		747.	
4902	Sander & Cruiser	8&16	61,727.	57,486.83	43,500.		38,500.	5,000.
4909	Rd. Upgrade, FEMA, Fire	13,14	88,789.	66,649.75	120,000.		120,000.	
	Safety	6					5,000.	
4903	Highway Bldg. Study	11			5,000.			
SUBTOTAL 3 Recommended					169,247.		164,247.	

Budget of the Town of Sutton, NH

1998 Budget – Town of Sutton

MS-7

Acct. #	SOURCE OF REVENUE	WARR. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Ensuing Year
TAXES					
3120	Land Use Change Taxes		800.	600.	1,000.
3180	Resident Taxes				
3185	Yield Taxes		28,000.	32,141.	32,000.
3186	Payment in Lieu of Taxes	Power Profit	539.	539.	573.
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		66,500.	62,230.	62,000.
	Inventory Penalties				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		153,400.	163,551.	166,000.
3230	Building Permits		1,500.	1,540.	1,500.
3290	Other Licenses, Permits & Fees		3,200.	3,652	3,600.
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues		7,501.	30,962.	8,000.
3352	Meals & Rooms Tax Distribution		15,724.	15,742.	16,000.
3353	Highway Block Grant		81,118.	81,118.	83,000.
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		39.	39.	39.
3357	Flood Control Reimbursement				
3359	Other (Including Gas tax & Bridge Attd Reimb.)		64,058.	27,434.	200.
3379	FROM OTHER GOVERNMENTS FEMA	14	30,664.	4,201.	35,000.
CHARGES FOR SERVICES					
3401-3406	Income from Departments		16,700.	21,495.	20,000.
3409	Other Charges Bank charges		75.	146.	150.
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		2,430.	7,510.	2,500.
3502	Interest on Investments		22,000.	21,518.	22,000.
3503-3509	Other Cable, Ins. Div & Reimb		34,000.	24,057.	25,000.
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				

Budget of the Town of Sutton, NH

Acct. #	SOURCE OF REVENUE	WARR. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue Ensuing Year
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserves Funds	8 & 13	43,000.	43,000.	38,100.
3916	From Trust & Agency Funds	1	2,921.	2,863.	2,863.
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From Fund Balance ("Surplus")			20,000.	20,000.	
Fund Balance ("Surplus") to Reduce Taxes					
TOTAL REVENUES & CREDITS			594,169.	564,338.	519,525.

BUDGET SUMMARY

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	852,815.	848,266.
SUBTOTAL 2 Special warrant articles Recommended (page 5)	168,935.	128,935.
SUBTOTAL 3 "Individual" warrant articles Recommended (page 5)	169,247.	164,247.
TOTAL Appropriations Recommended	1,190,997.	1,141,448.
Less: Amount of Estimated Revenues & Credits (from above)	555,525	519,525.
Estimated Amount of Taxes To Be Raised	635,472	621,923.

Budget of the Town of Sutton, NH

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE (RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: TOWN OF SUTTON Fiscal Year Ending: 12/31/98

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	1,141,448.
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	1,141,448.
8. Line 7 times 10%	114,145.

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

TOWN OF SUTTON

State of New Hampshire

TOWN MEETING MINUTES

MARCH 12, 1997

Moderator Gregory Gill called the meeting to order at seven o'clock in the afternoon. Moderator Gill lead the pledge of allegiance and a moment of silence was observed for those residents who were no longer with us. The results of the March 11, 1997 election were announced and those newly elected officials present were sworn in to office. Mr. Gill explained the rules of order and conduct.

The recognition of outstanding services by six Sutton residents, Brian Thompson, Bob Gagnon, Murray Smith, Sandy Robinson, Chipper Rowe and Bert Dauphinais, was noted by Mr. Gill. The full text of this recognition appears on pages 37 and 38 of the 1996 annual report. Mr. Gill, also, read a letter of recognition from Roberta Geoffrion, Transportation Director for KRSD, to Don Sharp and the highway crew.

Darrel Palmer moved to dispense with the reading of the warrant. This motion was seconded and carried by voice vote.

The Moderator read Article I:

Article 1:

To see if the Town will vote to raise and appropriate the sum of \$798,260 *which represents the recommendations of the Budget Committee for the operating budget*. Said sum does not include special or individual articles addressed.

4130 Executive.....	\$67,600.
4140 Election & Registration.....	1,002.
4150 Financial Administration.....	51,380.
4152 Revaluation of Property.....	5,000.
4153 Legal Expense.....	15,000.
4155 Personnel Administration.....	35,050.
4191 Planning Board.....	3,044.
4192 Zoning Board.....	2,000.
4194 General Government Buildings.....	15,719.
4195 Cemeteries.....	7,500.
4196 Insurance.....	49,490.
4197 Advertising & Regional Association.....	1,330.

4210 Police Department.....	96,130.
4215 Ambulance.....	3,300.
4220 Fire Department.....	17,549.
4240 Building Inspection.....	1,000.
4290 Emergency Management.....	300.
4299 Dispatching Services.....	8,298.
4312 Highway Department.....	281,730.
4316 Street Lighting.....	7,000.
4324 Solid Waste Disposal.....	77,690.
4325 Solid Waste Committee.....	250.
4411 Health Administration.....	1,150.
4415 Health Agencies	3,650.
4442 Direct Assistance.....	5,000.
4443 Welfare Administration.....	4,009.
4520 Culture & Recreation.....	6,163.
4550 Library.....	9,114.
4583 Patriotic Purposes.....	400.
4611 Conservation Commission.....	1,212.
4723 Interest on Tax Anticipation Notes.....	20,000.
4724 Interest on Abatements.....	200.

Cory Cochran moved to accept Article 1 as read, seconded by Darrel Palmer.

Darrel Palmer moved to **amend Article 1** as follows: To increase Article 1 in the following areas, Executive \$ 3,551.00, Financial \$ 2,216.00, Zoning Board \$213.00, Police \$ 3,854.00, Highway \$ 16,957.00, Solid Waste \$ 3,811.00 and Dispatch \$ 1234.00, for a new total of \$ 830,096.00. The motion was seconded by Kevin Rowe.

After much discussion, there was a motion for a ballot vote on the motion to amend article 1. The Moderator declared that the **motion to amend failed 44 yes votes, 51 no votes.**

Charles Ash moved to **AMEND ARTICLE 1** as follows: To increase the following individual line items.....

#4130	Executive	\$ 3,026.
#4150	Financial	1,216.
#4210	Police	1,354.
#4299	Dispatch Svs	1,234.
#4312	Highway	8,507.
#4324	Solid Waste	1,000.

for a new total of \$ 814,597.00.

The motion was seconded by William Curless.

After discussion, the Moderator declared the **MOTION TO AMEND ARTICLE 1, CARRIED** by voice vote. The Moderator declared **ARTICLE 1 AS AMENDED CARRIED** by voice vote.

The Moderator read Article 2:

Article 2:

Shall we modify the elderly exemptions from property tax in the Town of Sutton based on assessed value, for qualified taxpayers, to be as follows: For a person 65 years of age up to 75 years, \$10,000; For a person 75 years of age up to 80 years, \$15,000; For a person 80 years of age or older, \$20,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400; and own net assets not in excess of \$35,000 excluding the value of the person’s residence.

(As required by State law, the vote on this article must be by secret ballot)

Darrel Palmer moved to accept Article 2 as read, seconded by Betsy Forsham.

Charles Forsberg moved to **amend Article 2** as follows: To remove the last sentence from the article, beginning with “In addition,”. The motion was seconded by George West. After discussion and explanation of the article, **Mr. Forsberg withdrew his motion to amend.**

The Moderator declared **ARTICLE 2 CARRIED** by ballot vote, 93 yes votes, 3 no votes.

The Moderator read Article 3:

Article 3:

To see if the Town will vote to raise and appropriate the sum of \$61,250 to be added to various Capital Reserve Funds previously established as follows:

Police Cruiser	\$ 9,000.
Town Bridges	5,000.
Incinerator Replacement	10,000.
Forest Fire Equipment.....	250.

Fire Equipment	15,000.
Ambulance Replacement	2,000.
Property Revaluation	10,000.
Incinerator Recycling Building & Equipment	10,000.
<i>(The Selectmen DO NOT RECOMMEND this appropriation but the Budget Committee does RECOMMEND this appropriation.)</i>	

Richard King moved to accept Article 3 as read, seconded by Robert Wright. The Moderator declared **ARTICLE 3 CARRIED** by voice vote.

The Moderator read Article 4:

Article 4:

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of highway road reconstruction projects and to raise and appropriate the sum of \$20,000 from the 1996 general fund balance for this purpose.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Robert Wright moved to accept Article 4 as read, seconded by William Curless. The Moderator declared **ARTICLE 4 CARRIED** by voice vote.

The Moderator read Article 5:

Article 5:

To see if the Town will vote to raise and appropriate the sum of \$1,000 to be added to the Forest Fire Salaries, Expendable General Fund Trust, previously established.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Darrel Palmer moved to accept Article 5 as read, seconded by Robert Wright. The Moderator declared **ARTICLE 5 CARRIED** by voice vote.

The Moderator read Article 6:

Article 6:

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the upgrade of paved and gravel roads. Graveling, shimming and leveling will be added to various roads, some reconstruction work will take place on Pound Road (Windy Top) and pavement on Newbury Road.
(The Selectmen DO NOT RECOMMEND this appropriation but the Budget Committee does RECOMMEND this appropriation.)

Darrel Palmer moved to accept Article 6 as read, seconded by Kevin Rowe.

Richard King moved to **AMEND ARTICLE 6** to read as follows:

To see if the town will vote to raise and appropriate the sum of \$ 50,000.00 for the upgrade of paved and gravel roads as per the following schedule. The Road Agent will add crushed gravel to sections of the following roads: Birch Hill Rd, Barker Road, Camp Kemah Road, Eaton Grange Road(from the Meetinghouse Road end), Rowell Hill, Pound Road(Windy Top end), Winslow Loop, Meadowbrook Road, Chalk Pond Road and Stonehouse Road. Shimming and leveling is planned for parts of Meetinghouse Road, Eaton Grange Road, Harvey Road, Johnson Hill Road, Shaker Street, North Road and Roby Road. Also to include reconstruction and resurfacing of a short section (approx. 1/4 mile) of Newbury Road.

Darrel Palmer seconded the motion to amend. The Moderator declared the **MOTION TO AMEND ARTICLE 6 CARRIED** by voice vote.

Charles Forsberg moved to further **amend Article 6** as follows: to add "at the discretion of the Board of Selectmen and the Road Agent". There was no second to the motion. The Moderator declared **ARTICLE 6 AS AMENDED CARRIED** by voice vote.

The Moderator read Article 7:

Article 7:

To see if the Town will vote to raise and appropriate the sum of \$5,000 to upgrade fire safety equipment for the Fire Department.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Robert Wright moved to accept Article 7 as read, seconded by Kevin Rowe. The Moderator declared **ARTICLE 7 CARRIED** by voice vote.

The Moderator read Article 8:

Article 8:

To see if the Town will vote to raise and appropriate the sum of \$2,000 for the construction of street name signs.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

William Curless moved to accept Article 8 as read, seconded by Richard King. The Moderator declared **ARTICLE 8 CARRIED** by voice vote.

The Moderator read Article 9:

Article 9:

To see if the Town will vote to raise and appropriate the sum of \$80,000 for repairs to Baker Road bridge #136/163 and East Sutton Road bridge #191/059 and to authorize the Selectmen to apply for, contract for and accept grants of federal or state aid or both as may be available. Pursuant to RSA 32:7, VI this appropriation shall not lapse until repairs are completed or until December 31, 1998, whichever comes first.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Robert Wright moved to accept Article 9 as read, seconded by Eleanor Alleman.

Kevin Rowe moved to **amend Article 9** as follows: to replace the date of December 31, 1998 with the date December 31, 1997. Bette Fredrickson seconded the motion.

The Moderator declared the motion to **amend Article 9** defeated by voice vote. The Moderator declared **ARTICLE 9 CARRIED** by voice vote.

The Moderator read Article 10:

Article 10:

To see if the Town will vote to raise and appropriate the sum of \$17,000 for the purpose of an addition to the Highway Garage. The addition will consist of a locker area, lunchroom and office space.
(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Norman Forand moved to accept Article 10 as read, seconded by Kevin Rowe. After some discussion, Robert Wright **MOVED TO TABLE ARTICLE 10**, seconded by Richard King.

The Moderator declared **ARTICLE 10 TABLED** by voice vote.

The Moderator read Article 11:

Article 11:

To see if the Town will vote to raise and appropriate the sum of \$ 8,789 for the purpose of repairing town roads or portions thereof destroyed by floods, and to authorize the Selectmen to apply for, contract for and accept grants of federal or state aid or both as may be available. This appropriation represents the balance or 87.5% of the total expected costs for the FEMA #1144 disaster declaration and is exclusive of any specific mitigation projects.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Richard King moved to accept Article 11 as read, seconded by Robert Wright. The Moderator declared **ARTICLE 11 CARRIED** by voice vote.

The Moderator read Article 12:

Article 12:

To see if the Town will vote to raise and appropriate the sum of \$ 25,000 for the purpose of mitigation and reconstruction of town roads or portions thereof destroyed by floods, and to authorize the Selectmen to apply for, contract for and accept grants of federal or state aid or both as may be available PROVIDED THAT FEDERAL AND STATE AID FUNDING SHALL CONSTITUTE 87.5% OF THE APPROPRIATION and to do all things necessary to carry out the purposes of this appropriation.

(The Selectmen and Budget Committee RECOMMEND this appropriation.)

Darrel Palmer moved to accept Article 12 as read, seconded by Robert Wright. The Moderator declared **ARTICLE 12 CARRIED** by voice vote.

The Moderator read Article 13:

Article 13:

To see if the Town will vote to raise and appropriate the sum of \$61,727 for the purpose of purchasing a 1997 Ford L8501 Dump Truck and further authorize the withdrawal of \$43,000 from the 1993 Highway Department Truck and Equipment Capital Reserve Fund for that purpose. The balance of \$18,727 is to come from general taxation. The Town will sell at auction, the old 1987 dump truck and place the revenues into the general fund balance.

(The Selectmen DO NOT RECOMMEND this appropriation but the Budget Committee does RECOMMEND this appropriation.)

Darrel Palmer moved to accept Article 13 as read, seconded by Kevin Rowe.

Richard King moved to **AMEND ARTICLE 13** to read as follows:

To see if the town will vote to raise and appropriate the sum of \$ 61,727.00 for the purpose of purchasing a 1997 Ford L8501 dump truck as per the specifications as previously drawn up by the Road Agent and authorized to be sent out for quotations by the Board of Selectmen, and to further authorize the withdrawal of \$ 43,000 from the 1993 Highway Department Truck and Equipment Capital Reserve Fund for that purpose. The balance of \$ 18,727 is to come from general taxation. The Town will sell at auction, the old 1987 dump truck and place the revenues into the general fund balance.

The motion to amend was seconded by Darrel Palmer. The Moderator declared the **MOTION TO AMEND ARTICLE 13 CARRIED** by voice vote. The Moderator declared **ARTICLE 13 AS AMENDED CARRIED** by voice vote.

The Moderator read Article 14:

Article 14:

To see if the Town will vote to raise and appropriate the sum of \$683 for the purposes of funding and supporting the administrative and programming functions of the Kearsarge Area Council on Aging, Inc.

(By petition of Robert J. Bradley, Reva Bailey and 26 others)

(The Selectmen and Budget Committee DO NOT RECOMMEND this appropriation.)

Darrel Palmer moved to accept Article 14 as read, seconded by Marilyn Thompson. Darrel Palmer moved to **amend Article 14** as follows: to add "and to include this appropriation as a line item in the future". The motion to amend was seconded by Robert Wright. After much discussion, the **motion to amend Article 14 was withdrawn** by Mr. Palmer.

The Moderator declared **ARTICLE 14 CARRIED** by voice vote.

The Moderator read Article 15:

Article 15:

Are you in favor of changing the term of the town clerk from one to 3 years, beginning with the term of the town clerk to be elected at next year's regular town meeting ?

(As required by State law, the vote on this article must be by secret ballot.)

Robert Wright moved to accept Article 15 as read, seconded by Darrel Palmer.

The Moderator declared **ARTICLE 15 CARRIED** by ballot vote, 74 yes votes, 4 no votes.

The Moderator read Article 16:

Article 16:

Are you in favor of changing the term of the tax collector from one to 3 years, beginning with the term of the tax collector to be elected at next year's regular town meeting ?

(As required by State law, the vote on this article must be by secret ballot.)

Norman Forand moved to accept Article 16 as read, seconded by Eleanor Alleman.

The Moderator declared **ARTICLE 16 CARRIED** by ballot vote, 68 yes votes, 6 no votes.

It was moved, seconded and carried to adjourn the meeting at 10:25 pm.

Respectfully submitted,

Carol P. Curless

Town Clerk

Election Results: March 11, 1997

Selectman — 1 year

Leslie Enroth 211

Selectman — 3 years

Charles G. Ash 203

Treasurer — 1 year

Charles F. Whittemore 245

Town Clerk — 1 year

Carol P. Curless 250

Tax Collector — 1 year

Carol P. Curless 253

Supervisor of Checklist — 5 years

Reva E. Bailey 242

Overseer of Welfare — 1 year

Courtney Haase 232

Trustee of Trust Funds —3 years

John Biewener 48

Budget Committee — 3 years

Lynn King 9

Richard Reilein 9

Cemetery Commission — 3 years

Carroll L. Thompson 226

Library Trustee — 3 years

Ann W. Lord 234

Lori Himes 70

Article 2:

Are you in favor of the adoption of an amendment to the Sutton Zoning Ordinance regulating the construction of wireless telecommunication facilities (“radio towers”) in the town? This amendment would prohibit the siting of such facilities on the scenic high places in the town

and direct that visual impacts be minimized elsewhere. The Planning Board recommends approval of this proposed amendment.

Yes 209

No 50

Article 3:

Are you in favor of the adoption of an amendment to the Sutton Zoning and Building Ordinances regulating the height of buildings and structures in the town? This amendment would shift height regulation from the Building Ordinance to the Zoning ordinance and would establish a special exception process governed by the Zoning Board of Adjustment for certain structures defined in the proposed amendment. There would be no change in the existing height regulation of 35 feet. The Planning Board recommends approval of the proposed amendment as part of the initiative to regulate wireless telecommunication facilities in the town.

Yes207

No 49

Article 4:

Are you in favor of the adoption of an amendment to the Sutton Building Ordinance regulating the construction of driveways in the town? This amendment would incorporate into the town regulations an existing public safety policy of the Board of Selectmen requiring that a driveway permit be issued by the Road Agent prior to the issuance of a building permit. The Planning Board recommends approval of this proposed amendment.

Yes 184

No 70

Article 5:

Are you in favor of the adoption of an amendment to the Sutton Building Ordinance requiring house numbering? This amendment would mandate that all residences in the town display identification numbers corresponding to the statewide “911” emergency services response system effective within six months of approval at Town Meeting. The Planning Board recommends approval of this proposed amendment.

Yes 219

No 43

Auditor's Statement for 1997

Independent Auditor's Communication of Reportable Conditions and Other Matters

TO THE MEMBERS OF THE BOARD OF SELECTMEN
TOWN OF SUTTON, NEW HAMPSHIRE

In planning and performing our audit of the Town of Sutton, New Hampshire, for the year ended December 31, 1997, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significance deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design of operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or record-keeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Independent Auditor's Report of Financial Presentation

TO THE MEMBERS OF THE BOARD OF SELECTMEN
TOWN OF SUTTON, NEW HAMPSHIRE

We have audited the accompanying general-purpose financial statements of the Town of Sutton, New Hampshire, as of and for the year ended December 31, 1997. These general-purpose financial statements are the responsibility of management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Sutton, New Hampshire, as of December 31, 1997, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Sutton, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

Paul J. Mercier, Jr., CPA
The Mercier Group
February 4, 1998

1997 Tax Rate Calculation

Town of Sutton

	Town Portion	Property Taxes	Tax Rates
Appropriations	1,130,046		
Less: Revenues	594,169		
Less: Shared Revenues	7,380		
Add: Overlay	39,689		
War Service Credits	15,450		
Net Town Appropriation	583,636		
Special Adjustment.....	0		
Approved Town Tax Effort	583,636		

School Portion

Due to Local School	0
Due to Regional School ...	1,803,287
Less: Shared Revenues	14,807
Net School Appropriation	1,788,480
Special Adjustment.....	0
Approved School(s) Tax Effort	1,788,480

County Portion

Due to County	219,261
Less: Shared Revenues	1,316
Net County Appropriation	217,945
Special Adjustment.....	0
Approved County Tax Effort	217,945

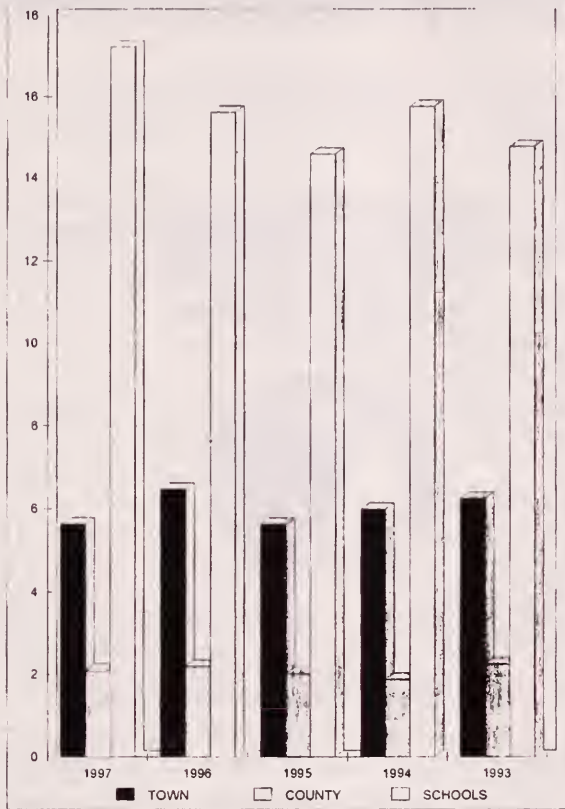
Combined Tax Rate

Total Property Taxes Assessed	2,590,061
Less: War Service Credits	(15,450)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	2,574,611

Proof of Rate

Net Assessed Valuation	Tax Rate	Assessment
103,851,667	24.94	2,590,061

Sutton Tax Rate Comparison



1997 Tax Rate Apportionment



Town:	5.62
County:	2.10
School:	17.22

'97 Rate: \$24.94

Summary of Inventory Valuation 1997

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 1122
CONCORD, NH 03302-1122
(603) 271-3397



CITY/TOWN SUTTON

SUMMARY INVENTORY OF VALUATION

TAX YEAR OF 1997 IN MERRIMACK COUNTY

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34

Charles Ash
Courten Haase Selectmen of SUTTON
Leslie Emott Date August 25, 1997
(Please Sign in Ink)

REPORTS REQUIRED: RSA 21-J:34, as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon blanks prescribed for that purpose.

Return this completed Summary Inventory form to the Dept. of Revenue Administration, P.O. Box 1122, Concord, NH 03302-1122 by September 1st.

You may duplicate Page 5 for each district whose valuation differs from the Town/City valuation; please note the name of the district at the top of each Page 5 provided. Thank you

PENALTY: FAILURE TO FILE BY SEPTEMBER 1st MAY RESULT IN \$5.00 PER DAY PENALTY FOR EACH DAY'S DELAY. (RSA 21-J:36)

NOTE: PLEASE REMEMBER TO COMPLETE INFORMATION ON PAGE 3 AND 4 (ALSO PAGE 5, IF APPLICABLE) OF THIS REPORT.

Revised 1997

Summary of Inventory Valuation 1997

LAND	(Items 1A, B, C & D)-List all improved and unimproved land (include wells, septic & paving)	ACRES	1997 ASSESSED VALUATION	For Use By Dept. of Revenue (Prior Year Valuation)
BUILDINGS	(Items 2A, B & C)-List all buildings			
1. VALUE OF LAND ONLY - Exclude Amounts Listed in Items 3,4,5 & 6			\$	
A.	Current Use (At Current Use Values) (RSA 79-A)	17735.40	\$ 1,406,963.	
B.	Conservation Restriction Assessment (At Current Use Values) (RSA 79-b)	798.58	\$ 56,717.	
C.	Residential	6528.15	\$ 40,178,650.	
D.	Commercial/Industrial	688.90	\$ 2,473,202.	
E.	Total of Taxable Land (A, B, C & D)	25751.03	\$ 44,115,532.	
F.	Tax Exempt & Non-Taxable (\$ 4,559,080) Includes 26830 TE/CU	1305.52	XXXXXXXXXX	XXXXXXXXXX
2. VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Items 3,4,5 & 6				
A.	Residential		\$ 54,728,060.	
B.	Manufactured Housing as defined in RSA 674:31		\$ 126,190.	
C.	Commercial/Industrial		\$ 3,997,375.	
D.	Total of Taxable Buildings (A, B & C)		\$ 58,851,625.	
E.	Tax Exempt & Non-Taxable (\$ 9,663,950.)		XXXXXXXXXX	XXXXXXXXXX
3. PUBLIC WATER UTILITY - Privately owned water company serving public (RSA 72:11 & 72:12)			\$	
4.	PUBLIC UTILITIES - Value of all property used in production, transmission and distribution	4. Gas >>>>>>>>>	\$	
5.	including production machinery, land, land rights, easements, etc. Furnish breakdown by individual company in space provided on page 3. (RSA 72:12)	5. Electric>>>>>>>>>	\$ 1,044,510.	
6.		6. Oil Pipeline>>>>>>>	\$	
7.	Mature Wood and Timber (RSA 79:5)		\$	
8.	VALUATION BEFORE EXEMPTIONS (Total of 1E, 2D, 3,4,5, 6 & 7)		\$ 104,011,667.	
9.	Blind Exemption RSA 72:37 (Number) \$		\$	
10.	Elderly Exemption RSA 72:39, 72:43-b, 72:43-f & 72:43-h (Number 12) \$		\$ 160,000.	
11.	Physically handicapped Exemption RSA 72:37-a (Number) \$		\$	
12.	Totally & Permanently Disabled Exemption RSA 72:37-b (Number) \$		\$	
13.	Solar/Windpower Exemption RSA 72:62 & 72:66 (Number) \$		\$	
14.	School Dining/Dormitory/Kitchen Exemption RSA 72:23 (Number) \$		\$	
15.	Water/Air Pollution Control Exemption RSA 72:12-a (Number) \$		\$	
16.	Wood Heating Energy System Exemption (Number) \$		\$	
17.	TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Items 9 to 16)		\$ 160,000.	
18.	NET VALUATION ON WHICH THE TAX RATE IS COMPUTED (Item 8 minus 17)		\$ 103,851,667.	

Net Valuation Comparison

<u>Year</u>	<u>Valuations</u>
1993	104,722,394
1994	105,766,168
1995	106,138,405
1996	103,760,797
1997	103,851,667

Report on Current Use Assessment

CURRENT USE REPORT - RSA 79-A			
	# ACRES RECEIVING CURRENT USE ASSESSMENT	OTHER CURRENT USE STATISTICS	# OF ACRES
FARM LAND	583.06	RECEIVING 20% RECREATION ADJUSTMENT	8,320.87
FOREST LAND	17,150.85	REMOVED FROM CURRENT USE DURING CURRENT YEAR	1.4
UNPRODUCTIVE LAND	39.44	# OF OWNERS GRANTED CURRENT USE	289
WET LAND	760.63	# OF PARCELS IN CURRENT USE	366
TOTAL	18,533.98	****	****

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B			
	# ACRES RECEIVING CONS. RES. ASSMNT.	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	# OF ACRES
FARM LAND	74.89	RECEIVING 20% RECREATION ADJUSTMENT	427.41
FOREST LAND	665.99	REMOVED FROM CONS. RES. ASSMNT. DURING CURRENT YEAR	0
UNPRODUCTIVE LAND	3.7	# OF OWNERS GRANTED CONS. RESTRICTION	7
WET LAND	54.0	# OF PARCELS IN CONSERVATION RESTRICTION	16
TOTAL	798.58		

ALL CURRENT USE VALUES ARE CALCULATED AT 102% AS
DETERMINED BY THE 1996 EQUALIZATION RATIO SET BY THE
NH DEPT. OF REVENUE ADMINISTRATION.

Balance Sheet

Year Ending December 31, 1997

ASSETS

CASH

Checking Account	<u>\$613,939.26</u>
New Hampshire Public Deposit Investment Pool	<u>204,516.26</u>

ACCOUNTS RECEIVABLE

Power Profit	<u>573.40</u>
Due from State of N.H.	<u>34,176.00</u>

UNREDEEMED TAXES

Prior Years	<u>150,204.17</u>
-------------	-------------------

UNCOLLECTED TAXES

Levy 1997, Property	<u>226,091.17</u>
Yield Tax	<u>2,276.99</u>
Allowance for Uncollectible Taxes	<u>(60,000.00)</u>

TOTAL ASSETS:	<u>\$1,171,777.25</u>
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LIABILITIES

BALANCE DUE SCHOOL

DISTRICT FOR '97-'98

APPROPRIATION	<u>\$911,087.00</u>
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ACCOUNTS PAYABLE

<u>1,000.00</u>

TOTAL LIABILITIES:

<u>912,087.00</u>

UNRESERVED FUND BALANCE

Assets minus Liabilities	<u>\$259,690.25</u>
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Change in Financial Condition

Balance, 12/31/96 (audited)	<u>\$228,086.56</u>
Balance, 12/31/97 (audited)	<u>\$259,690.25</u>
Increase	<u>\$31,603.69</u>

Report of Town Clerk for year ending December 31, 1997

Received for Motor Vehicle Permits	\$ 163,584.60
Remitted to Treasurer	163,584.60
Received for Title Fees	518.00
Remitted to Treasurer	518.00
Received for Dog Licenses	2,014.50
Remitted to Treasurer	2,014.50
Received for Vital Statistics and Marriage Licenses	652.00
Remitted to Treasurer	652.00
Received for UCC Filings	418.00
Remitted to Treasurer	418.00
Received for Town Clerk Fees	2,026.50
Remitted to Treasurer	2,026.50
Received for Bank Service Charges	50.00
Remitted to Treasurer	50.00
Total Collected and Remitted to Treasurer	<hr/> \$ 169,263.60

Respectfully submitted;

Carol P. Curless, Town Clerk



Report from the Town Clerk and Tax Collector Office

Another year has passed and with it more changes have come. We completed our second year of semi-annual tax billing and it continues to work well. It has greatly improved the cash flow for the town. The collection rate on taxes continues to improve as more and more people are escrowing their taxes.

In March, the State of New Hampshire, Department of Vital Records installed a new computer in our office. This is designed to automate our records of births, deaths and marriages. Their plan is to eventually put us all "on-line" directly with the data base in Concord. They say this will make the records more readily available and make the whole process more efficient.

In April we expanded our office hours. We are now available to the public every day of the week. On Monday, Tuesday, Thursday and Friday we are available during the day and we continue to be available on Wednesday evenings for all you working folk.

THE NEW HOURS ARE:

Monday, Tuesday, Thursday and Friday 9:00 am to 4:00 pm
Wednesday 4:00 pm to 8:00 pm

In October, our office became certified to complete transfer registrations for the State Department of Motor Vehicles. We hope to have plates in our office sometime in 1998.

As I reflect on the past years, I am amazed how much this job has changed and how much more complicated it has become. I started in 1983 helping George Hosmer Sr. at his dining room table with an adding machine and paper and pencil to figure interest. Now we have an office with two computers! The State tells us there are more changes in the future. We'll just have to wait to see what technology brings next.

Respectfully submitted,

Carol Curless
Town Clerk and Tax Collector

Report of the Town Treasurer

Year ending December 31, 1997

RECEIVED FROM THE TAX COLLECTOR

Property Tax 1996	292,299.78	
Property Tax 1997	2,356,770.05	
		2,649,069.83
Land Use Change Tax		800.00
Yield Taxes		32,141.24
Power Profit Assessment 1996		538.68
Interest & Penalties on Taxes 1997	3,414.43	
Interest & Penalties on Taxes 1996	21,968.14	
Interest & Penalties, Prior	36,811.31	
		62,193.88
Tax Sales Redeemed 1996	46,189.61	
Tax Sales Redeemed 1997	53,768.69	
Tax Sales Redeemed, Prior	66,733.85	
		166,692.15

RECEIVED FROM THE TOWN CLERK

Motor Vehicle Permits	163,584.60	
Motor Vehicle Titles	518.00	
Received for Dog Licenses	2,014.50	
Received for Vital Statistics		
& Marriage Licenses	652.00	
Received for UCC Filings	418.00	
Received for Town Clerk Fees	2,026.50	
Received for Bank Service Charges	50.00	
		169,263.60

INTER-GOVERNMENTAL REVENUE FROM THE STATE OF NEW HAMPSHIRE

Shared Revenue Block Grants	46,703.73	
Highway Block Grant	81,118.25	
State & Forest Land Reimbursement	38.84	
Other State Grants/Reimbursements	27,433.59	
FEMA	4,201.00	
		159,495.41

CHARGES FOR SERVICE

Police Department	4,040.90	
Recycling Facility	7,519.40	
		11,560.30

MISCELLANEOUS REVENUE

Municipal Property Sold	7,200.00
Town History	110.00
Town Ordinances	200.00
Building Permits	1,540.00
Insurance Dividends & Refunds	17,924.32
Other Miscellaneous Revenue	3,590.54
Cable Franchise Fee	2,542.53
Pistol Permits	50.00
Town Office	401.04
Planning Board	6,320.90
ZBA	1,251.77

41,131.10

INTEREST ON INVESTMENTS

Now Account	21,518.41
MBIA Investment	4,516.26

26,034.67

OTHER FINANCIAL SOURCES

Income from Capital Reserve Funds	43,000.00
Perpetual Care, Cemeteries	2,000.00
Old Store Museum	600.00
Churches	263.00

45,863.00

Refunds	1,706.80
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RECEIPTS, 1997	3,364,783.86
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Beginning Balance	658,610.84	658,610.84
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Less Disbursements	3,411,111.88
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Bank Charge, Deposit Tickets	30.71	30.71
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ACCOUNT BALANCE DEC. 31, 1997	613,958.91
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INVESTMENT IN NH INVESTMENT POOL	200,000.00
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ACCOUNT TOTALS	813,958.91
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Submitted by *Charles F. Whittemore*, Treasurer

The Town of Sutton holds no bonded debts as of December 31, 1997

Note: The financial statements presented for 1997 have been audited by the Mercier Group (Town auditors). The actual 1997 audit is available for review at Town Hall as of 3/1/98.

Treasurer's Report for the Conservation Commission Fund Year ending December 31, 1997

Balance as of 12/31/96		4,120.44
Income from Appropriations, Interest		
Petty cash, current use tax, etc.		986.11
		5,106.55
Less Payments		
Printing maps	385.00	
Wetland study	189.27	
		574.27
Balance as of 12/31/97		4,532.28

Respectfully submitted,
Charles F. Whittemore, Treasurer



Notes

Report of the Trustees of the Trust Funds For the Year Ending December 31, 1997 (Pg. 1 of 2)

DATE OF CREATION	NAME OF TRUST FUND <small>List first three trusts invested in a common trust fund</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>*Please show amounts 52045 0000 000 10 Common trust 50 3874</small>	PRINCIPAL				INCOME				Grand Total of Principal & Income at End of Year	
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	INCOME DURING YEAR				
									Percent	Amount	Expended During Year		Balance End Year
VARIOUS	126 CEMETERY TRUSTS	PERPETUAL CARE	BANK DEPOSITS	29,775.81				29,775.81	1,538.41	1,644.26	1,435.27	1,747.40	31,523.24
1966	CEMETERY, GENERAL TRUST	GENERAL CARE	BANK DEPOSITS	12,085.00	70.00			12,155.00	228.36	655.32	564.73	318.95	12,473.95
	TOTAL CEMETERY TRUSTS			41,860.81	70.00			41,930.81	1,766.77	2,299.58	2,000.00	2,066.35	43,997.16
	LIBRARY TRUSTS												
1916	ORIN NELSON	LIBRARY	BANK DEPOSITS	1,000.00				1,000.00		56.87	56.87		1,000.00
1918	JOHN PRESSEY	"	"	1,000.00				1,000.00		56.87	56.87		1,000.00
1943	LEWIS RICHARDS	"	"	300.00				300.00		17.08	17.08		300.00
1967	DOUGLAS ANDERSON	"	"	1,000.00				1,000.00		56.87	56.87		1,000.00
1971	GRACE P. NELSON	"	"	48,560.10				48,560.10		276.181	276.181		48,560.10
1988	ADA P. ANDERSON	"	"	3,000.00				3,000.00	103.02	170.15	172.04	101.13	3,101.13
1988	FANNIE B. WADLEIGH	Books	"	4,168.21				4,168.21	323.55	105.78	350.98	78.35	4,246.56
	TOTAL LIBRARY TRUSTS			59,028.31				59,028.31	426.57	322.543	3,472.52	179.48	59,207.79
	OTHER TRUSTS												
1909	MARY EATON	SCHOOLS	BANK DEPOSITS	150.00				150.00	203.48	14.59	170.04	47.43	197.43
1916	ORIN NELSON	WORTHY POOR	"	1,085.00				1,085.00	846.60	110.96		957.56	2,042.56
1930	JOHN EATON	SCHOOLS	"	500.00				500.00	799.24	46.86	829.36	16.74	516.74
1944	FRED E. NELSON	TOWN FUND	"	2,500.00				2,500.00	1,613.53	236.26		1,849.79	4,349.79
1944	FRED E. NELSON	CHURCHES, SCHOOLS, LIBRARY, ETC.	"	5,000.00				5,000.00	3,004.45	450.95	2,631.00	3,192.40	8,192.40
1966	HELENA M. IVELLS	OLD STONE MUSEUM	"	10,118.25				10,118.25	3,052.96	736.44	600.00	3,189.40	13,307.65
	TOTAL OTHER TRUSTS			19,353.25				19,353.25	9,520.26	1,546.06	1,863.00	925.32	28,606.57
	TOTALS, THIS PAGE			120,242.37	70.00			120,312.37	11,713.60	7,121.07	7,335.52	11,499.15	131,811.52

Report of the Trustees of the Trust Funds For the Year Ending December 31, 1997 (Pg. 2 of 2)

DATE OF CREATION	NAME OF TRUST FUND List first three funds invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED Whether bank deposits, stocks, bonds, etc. (if common fund, so state)	PRINCIPAL				INCOME				Balance End Year	Expended During Year	Balance End Year	Grand Total Balance at End of Year
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	Percent	Amount					
	<u>EXPENDABLE TRUSTS</u>														
1989	F.A.S.T. SQUAD	RESCUE SQUAD	BANK DEPOSITS	4,679.81				4,679.81		153.92		534.95			52,147.6
1990	SUTTON FIRE DEPT.	FIRE DEPT.	"	20,540.73				20,540.73		1,256.03		5,468.12			26,008.85
1994	FOREST-FIRE SALARIES	SALARIES	"	1,404.11	1,000.00			2,404.11	3.04	52.71		55.75			2,459.86
1994	ACCURUED BENEFITS	PAY BENEFITS	"	3,560.00				3,560.00		114.36		323.28			3,883.28
	<u>TOTAL EXPENDABLE TRUSTS</u>			30,184.65	1,000.00			31,184.65		1,577.02		6,382.10			37,566.75
	<u>CAPITAL RESERVE FUNDS</u>														
1959	TOWN BRIDGES	BRIDGES	NHFDIP	21,890.72	5,000.00			26,890.72		1,434.44		4,488.55			31,379.27
1980	FOREST-FIRE EQUIP.	FIRE EQUIP.	"	1,167.13	250.00			1,417.13		73.11		181.66			1,598.79
1982	INCINERATOR	REPLACEMENT	"	54,475.14	10,000.00			64,475.14		3,417.80		9,147.77			73,622.91
1988	CEMETERIES	LAND/FENCING	"	4,759.67				4,759.67		309.74		1,367.90			6,127.57
1988	LEGAL FEES	LEGAL FEES	"	6,722.17				6,722.17		441.88		2,022.76			8,744.93
1993	HIGHWAY DEPT. EQUIP.	MAJOR EQUIP.	"	40,000.00			40,000.00	45,000.00		885.99	3,000.00	1,035.81			1,035.81
1995	FIRE DEPT. EQUIP.	MAJOR EQUIP.	"	30,000.00	15,000.00			45,000.00		1,971.97		2,996.62			47,996.62
1996	POLICE CRUISER	NEW CRUISER	"	9,000.00	9,000.00			18,000.00		675.75		751.46			18,751.46
1996	REVALUATION	REVALUATION	"	10,000.00	10,000.00			20,000.00		750.73		834.89			20,834.89
1996	RECYCLING FACILITY	BIDS/EQUIP.	"	10,000.00	10,000.00			20,000.00		750.73		834.89			20,834.89
1996	BRADFORD WISE FUND	AMBULANCE	"	2,000.00	2,000.00			4,000.00		150.04		166.93			4,166.93
1997	ROAD CONSTRUCTION	ROAD CONSTR.	"		20,000.00			20,000.00		428.14		428.14			20,428.14
	<u>TOTAL CAPITAL RESERVE FUNDS</u>			190,014.83	81,250.00		40,000.00	231,264.83		11,290.32	3,000.00	24,257.38			255,522.21
	<u>TOTALS ALL FUNDS AT DECEMBER 31, 1997</u>			340,441.85	87,250.00		49,000.00	382,761.85		19,988.41	10,335.52	47,038.63			424,900.48

Respectfully Submitted,
John Biewener, Chairman

Report of Escrow Accounts (for road bonds), Year ending December 31, 1997

Depositor	Date established	Purpose	Type of Deposit	Banks/Ins. Company	Account Policy #	Beginning Balance	Deposits Received	Interest Credited	Deductions	Balance Ending
ITF Parker Rowe	1/16/97	Bond	Cash	Citizens	3350-284574	0.00	500.00	1.08	(501.08)	0.00
ITF Freeport Dev.Inc.	3/31/95	Bond	Cash	Citizens	3340-801945	1,568.88		6.55	(1,575.43)	0.00
ITF Warren Wesoja	5/20/97	Bond	Cash	Citizens	3350-326153	0.00	2,000.00	7.77	(2,007.77)	0.00
ITF North Woodlands	5/21/97	Bond	Cash	Citizens	3350-285236	0.00	2,000.00	27.03		2,027.03
ITF R.Lemire & Sons	7/01/96	Bond	Cash	Citizens	3341-289415	2,000.00		7.75	(2,007.75)	0.00
ITF Warren Wesoja	11/03/97	Bond	Cash	Citizens	3350-759254	0.00	500.00	.97		500.97
ITF Alan & Lee Wagner		Bond	Cash	Citizens	3350-283810	1,000.00		38.66		1,038.66
						4,568.88	5,000.00	89.81	(6,092.03)	3,566.66

Respectfully submitted,
Charles F. Whittemore, Treasurer

1997 Town of Sutton Expenditure Statement

4130	Executive Office	\$ 69,373.61
	Selectmen Salaries	5,868.30
	Administrative Assistant Salary	25,087.09
	Secretary Wages	13,605.83
	Health Insurance	6209.64
	Telephone	912.69
	Other Professional Services	6,903.67
	Equipment Maintenance	1,749.34
	Dataeast	40.79
	Printing Costs	4,749.35
	Advertising	567.64
	Dues / Conf / Publications	1,898.29
	Office Supplies	639.93
	Postage & Envelopes	764.10
	Mileage Reimbursement	172.63
	Office Equipment	204.32
4140	Election & Registration	\$ 571.89
	Supervisors Wages	358.90
	Ballot Clerks Wages	87.31
	Advertising	24.75
	Supplies	71.89
	Postage	29.04
4150	Financial Administration	\$ 50,410.34
	Tax Collector/Town Clerk Salary	24,449.13
	Deputy Tax Collector/ Town Clerk Wages	2,339.59
	Deputy Treasurer Salary	100.00
	Treasurer Salary	5,000.00
	Budget Committee	652.01
	Health Insurance	4,668.96
	Auditing Services	4,700.00
	Recording Fees	430.32
	Telephone	426.97
	Mortgage Research	1,437.00
	Equipment Maintenance	375.00
	Printing	201.45
	Dues/Conf/Publications	850.37
	Office Supplies	1,395.19
	Postage & Envelopes	2,378.07
	Mileage Reimbursement	1,006.28

4152	Revaluation of Property		\$ 4,907.50
	Appraisal Services	4,907.50	
4153	Judicial & Legal Expenses		\$ 29,802.51
	Expenses & Services	28,802.51	
	Claims/Deductions	1,000.00	
4155	Personnel Administration		\$ 32,064.93
	Group Ins. - Life/D/S-L	3,402.77	
	Group Ins. - Dental	3,104.26	
	FICA	15,159.11	
	Medicare	4,436.16	
	Police Retirement Contribution	1,996.51	
	Highway Retirement Contribution	3,966.12	
4191	Planning Board		\$ 2,212.74
	Secretarial Services	1,345.18	
	Recording Fees	218.60	
	Telephone	4.55	
	Advertising	82.50	
	Dues/Conf/Publications	117.00	
	Photocopying/Services	50.00	
	Office Supplies	81.29	
	Postage	234.12	
	Mileage Reimbursement	79.50	
4192	Zoning Board of Adjustment		\$ 1,743.92
	Secretarial Services	838.28	
	Recording Fees	73.92	
	Advertising	234.01	
	Dues/Conf/Publications	69.00	
	Photocopying/Services	74.45	
	Office Supplies	140.36	
	Postage	248.10	
	Mileage Reimbursement	40.80	
	Books & Periodicals	25.00	
4194	General Gov't Buildings		\$ 14,197.38
	Custodial Wages	3,634.30	
	Electricity	1,487.78	
	Heating Fuel	2,421.68	
	LP Gas	139.79	
	Repairs & Maintenance	5,601.51	
	Supplies	912.32	

4195	Cemeteries		\$ 7,498.50
	Cemetery Services	7,498.50	
4196	Insurance		\$ 48,133.69
	Unemployment Insurance	1,429.69	
	Workers Compensation	23,449.00	
	Property/Liability	23,255.00	
4197	Ads & Regional Associations		\$ 1,330.00
	Regional Planning Association Dues	1,330.00	
4210	Police Department		\$ 94,705.83
	Full Time Wages	24,962.68	
	Part Time Wages	7,866.63	
	Special Duty Wages	1,930.50	
	On Call Wages	2,426.76	
	Overtime Wages	1,579.96	
	Police Chief Salary	31,497.98	
	Part Time Secretary	1,068.00	
	Health Insurance	9,337.92	
	Court Representation	500.00	
	Court Witness Fees	39.60	
	Telephone	3,097.83	
	Computer Services	2,116.41	
	Animal Control Expenses	115.00	
	Dues/Conf/Publications	715.59	
	Training Supplies	650.65	
	Office Supplies	791.22	
	Investigative Supplies	702.35	
	Cruiser Fuel	2,623.86	
	Cruiser Repair/Maintenance	2,224.60	
	Uniforms	458.29	
4215	Ambulance		\$ 3,300.00
	Sutton Rescue Squad	1,800.00	
	Bradford Rescue Squad	1,000.00	
	New London Ambulance	500.00	
4220	Fire Department		\$ 15,792.33
	LP Gas	77.53	
	Telephone	307.44	
	Electricity	1,426.70	
	Heating Fuel	1,900.29	
	Building Maintenance	2,121.28	

	Equipment Fuel	286.63	
	Vehicle Repairs/Maintenance	2,131.85	
	Training Supplies/Equipment	3,128.36	
	Equipment	2,454.67	
	Radios	1,957.58	
4240	Building Inspection		\$ 1,000.00
	Bldg. Inspection Services	1,000.00	
4290	Emergency Management		\$ -0-
	Emergency Management Expenses	-0-	
4299	Dispatching Services		\$ 9,530.72
	Dispatching Services	9,530.72	
4312	Highway Department		\$ 289,367.74
	Wages	89,027.23	
	Part Time Labor	890.00	
	Part Time Mechanic	550.00	
	Overtime Wages	16,172.51	
	Part Time Secretary	760.00	
	Health Insurance	18,504.42	
	Telephone	782.75	
	Other Professional Services	8,509.69	
	Radio Repairs	989.33	
	Electricity	1,170.74	
	Heating Oil	3,431.25	
	LP Gas	72.79	
	Bldg. Repairs/Maintenance	878.14	
	Dues/Conf/Publications & Ads	797.07	
	Equipment Rental	7,435.00	
	Grader Lease/Purchase	22,046.01	
	Mileage Reimbursement	357.90	
	Vehicle Fuel	8,812.00	
	Vehicle Repair/Maintenance	15,857.89	
	Oil & Filters	2,119.89	
	Tires	2,785.79	
	Materials & Supplies	4,424.13	
	Cutting Edges	3,893.97	
	Equip. Repair/Maintenance	10,136.36	
	Chains	2,893.90	
	Culverts	3,477.36	
	Hand Tools	501.78	
	Shop Equipment	454.41	

	Sand & Salt	34,155.84		
	Gravel	15,294.65		
	Asphalt Products	6,390.91		
	Signs	1,025.59		
	Liquid Calcium Chloride	4,768.44		
4313	Bridges		\$	-0-
	Bridge Expenses	-0-		
4316	Street Lighting		\$	7,097.34
	Street Lighting Expenses	7,097.34		
4324	Solid Waste Disposal		\$	77,209.84
	Wages	32,782.23		
	Health Insurance	597.84		
	Telephone	319.19		
	Water Testing	1,605.90		
	Ash Storage/Disposal/Tests	8,422.46		
	Electricity	2,139.57		
	Heating Oil	1,600.62		
	Dues/Conf/Publications	205.88		
	Maintenance Supplies	1,455.37		
	Portable Waste Unit	910.00		
	Safety Equipment	420.58		
	Operator Certification	317.40		
	Repairs	870.79		
	Lagoon Maintenance	1,760.00		
	Demo Dumpster/Tipping Fee	19,365.60		
	Newspaper Containers	1,520.40		
	Cardboard Dumpster	1,950.00		
	Aluminum/Steel Cans	500.00		
	Freon Recycling	186.01		
	Oil Filter Recycling	280.00		
4325	Solid Waste Committee		\$	133.96
	Solid Waste Committee Expenses	133.96		
4411	Health Administration		\$	468.76
	Inoculations & Tests	394.25		
	Health Officer Misc. Expenses	74.51		
4415	Health Agencies/Hospitals		\$	3,650.00
	Lake Sunapee Reg. VNA	3,650.00		

4442	Direct Assistance		\$ 2,837.16
	Misc. Direct Assistance	2,837.16	
4443	Welfare Administration		\$ 4,009.00
	Welfare Officer Services	1,200.00	
	Community Action Program	2,809.00	
4520	Culture & Recreation		\$ 6,163.00
	South Sutton Common	300.00	
	Sutton Early Learning Center	5,000.00	
	Churches	263.00	
	Old Store Museum	600.00	
4550	Library		\$ 9,742.63
	Salaries	5,079.10	
	Wages/Custodian	629.53	
	Appropriation	4,034.00	
4583	Patriotic Purposes		\$ 400.00
	Patriotic Purposes Expense	400.00	
4611	Conservation Commission		\$ 1,212.00
	Secretarial Services	391.99	
	Dues/Conf/Publications	210.00	
	Expenses	605.23	
	Supplies	4.78	
	Debt Service		\$ 169.91
4323	Interest on TAN's	-0-	
4324	Interest on Abatements	169.91	
4914	Capital Reserve Funds		\$ 81,250.00
	Police Cruiser	9,000.00	
	Town Bridges	5,000.00	
	Incinerator Replacement	10,000.00	
	Forest Fire Equipment	250.00	
	Fire Equipment Replacement	15,000.00	
	Ambulance	2,000.00	
	Property Revaluation	10,000.00	
	Incinerator Recyc. Bldg. & Equip.	10,000.00	
	Highway Road Projects	20,000.00	

	Expendable Town Trust Fund	\$ 1,000.00
4916	Forest Fire Salaries	1,000.00
4918	Expenses Reimbursed from CRF	57.35
4997	1997 Warrant Articles	\$ 203,285.89
	Fire Safety Equip. Upgrade	5,000.00
	Highway Truck	57,486.83
	Baker & E. Sutton Bridges	76,466.31
	Street Signs	2,000.00
	Road Upgrade	50,000.00
	FEMA Mitigation Projects	3,143.75
	FEMA '96 Repairs	8,506.00
	Kearsarge COA	683.00
GRAND TOTAL:		\$ 1,074,630.47



Margarite and Earl Rowe observe blasting for ditching on King Hill Road.

Statement of Estimated and Actual Revenues

for Year Ending December 31, 1997

	Estimated Revenues	Actual Revenues	Over (Under) Budget
TAXES			
Property Taxes	2,749,830.43	2,749,830.43	-0-
Land Use Change Tax	800.00	600.00	(200.00)
Yield Tax	28,000.00	32,141.24	4,141.24
Payment in Lieu of Taxes	539.00	538.68	(.32)
Interest & Penalties on Delinquent Taxes	66,500.00	62,229.88	(4,270.12)
LICENSES, PERMITS AND FEES			
Motor Vehicle Permit Fees	153,000.00	163,550.60	10,550.60
Building Permits	1,500.00	1,540.00	40.00
Other Licenses/Permits/Fees	3,200.00	3,652.50	452.50
FROM FEDERAL GOVERNMENT			
F.E.M.A. Repairs and Mitigation	30,664.00	4,201.00	(26,463.00)
FROM STATE			
Shared Revenues	7,501.00	30,962.40	23,461.40
Meals & Rooms Tax Distribution	15,724.00	15,741.33	17.33
Highway Block Grant	78,971.00	81,118.25	2,147.25
State Forest Land	39.00	38.84	(.16)
Gas Tax Reimbursement	-0-	57.59	57.59
Bridge Aid Reimbursement	64,058.00	27,376.00	(36,682.00)
CHARGES FOR SERVICES			
Income from Departments	16,700.00	21,494.51	4,794.51
Other/Bank Charges	75.00	146.00	71.00
MISC. REVENUE			
Sale of Municipal Property	2,430.00	7,510.00	5,080.00
Interest on Investments	22,000.00	21,518.41	(481.59)
Other/Cable, Ins. Dividend and Reimbursements	34,000.00	24,057.39	(9,942.61)
TRANSFERS IN			
Capital Reserve Fund	43,000.00	43,000.00	-0-
Trust Funds	2,921.00	2,863.00	(58.00)
Fund Balance Voted from Surplus	20,000.00	20,000.00	-0-
TOTAL REVENUES:	\$3,341,452.43	\$3,314,168.05	(\$ 27,284.38)

Comparative Statement of Appropriations and Expenditures

for Year Ending December 31, 1997

	Appropriations	Expenditures	Balance
GENERAL GOVERNMENT			
4130 Executive	70,626.00	69,373.61	1,259.39
4140 Elections and Registrations	1,002.00	571.89	430.11
4150 Financial Administration	52,596.00	50,410.34	2,185.66
4152 Revaluation of Property	5,000.00	4,907.50	92.50
4153 Legal Expenses	15,000.00	29,802.51	-14,802.51
4155 Personnel Administration	35,050.00	32,064.93	2,985.07
4191 Planning Board	3,044.00	2,212.74	831.26
4192 Zoning Board of Adjustment	2,000.00	1,743.92	256.08
4194 General Gov't Buildings	15,719.00	14,197.38	1,521.62
4195 Cemeteries	7,500.00	7,498.50	1.50
4196 Insurance	49,490.00	48,133.69	1,356.31
4197 Regional Association	1,330.00	1,330.00	-0-
PUBLIC SAFETY			
4210 Police Department	97,484.00	94,705.83	2,778.17
4215 Ambulance	3,300.00	3,300.00	-0-
4220 Fire Department	17,549.00	15,792.33	1,756.67
4240 Bldg. Inspection	1,000.00	1,000.00	-0-
4290 Emergency Management	300.00	-0-	300.00
4299 Dispatching	9,532.00	9,530.72	1.28
HIGHWAY AND STREETS			
4312 Highway Department	290,237.00	289,367.74	869.26
4316 Street Lighting	7,000.00	7,097.34	-97.34
SANITATION			
4324 Solid Waste Disposal Facility	78,690.00	77,209.84	1,480.16
4325 Solid Waste Committee	250.00	133.96	116.04

HEALTH

4411 Health Administration	1,150.00	468.76	681.24
4415 Health Agencies	3,650.00	3,650.00	-0-

WELFARE

4442 Direct Assistance	5,000.00	2,837.16	2,162.84
4443 Welfare Administration/CAP	4,009.00	4,009.00	-0-

CULTURAL & RECREATION

4520 Churches, Commons, Museums, Pre-K	6,163.00	6,163.00	-0-
4550 Library	9,114.00	9,742.63	-628.63
4583 Patriotic Purposes	400.00	400.00	-0-

CONSERVATION

4611 Administration	1,212.00	1,212.00	-0-
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DEBT SERVICE

4723 Interest on Tax Anticipation Notes	20,000.00	-0-	20,000.00
4724 Interest on Abatements	200.00	169.91	30.09

CAPITAL RESERVE FUNDS

Police Cruiser	9,000.00	9,000.00	-0-
Town Bridges	5,000.00	5,000.00	-0-
Incinerator Replacement	10,000.00	10,000.00	-0-
Forest Fire Equipment	250.00	250.00	-0-
Fire Equipment Replacement	15,000.00	15,000.00	-0-
Ambulance	2,000.00	2,000.00	-0-
Property Revaluation	10,000.00	10,000.00	-0-
Incinerator Recycling Bldg. & Equipment	10,000.00	10,000.00	-0-
Highway Road Projects	20,000.00	20,000.00	-0-

EXPENDABLE TOWN TRUST FUND

Forest Fire Salaries	1,000.00	1,000.00	-0-
Expenses Reimbursed from CRF	-0-	57.35	-57.35

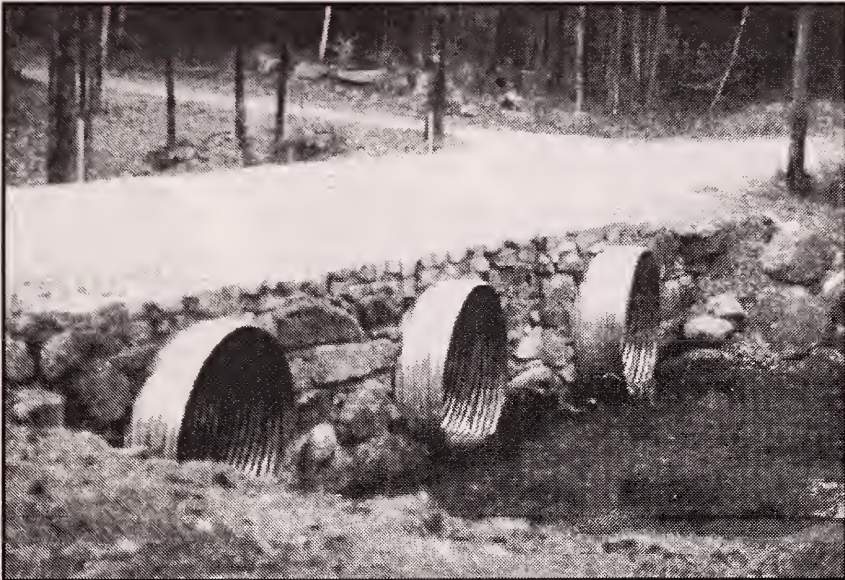
1997 WARRANT ARTICLES

Fire Safety Equip. Upgrade	5,000.00	5,000.00	-0-
Highway Truck	61,727.00	57,486.83	4,240.17
Baker & E. Sutton Bridges	80,000.00	76,466.31	3,533.69
Street Signs	2,000.00	2,000.00	-0-
Road Upgrade	50,000.00	50,000.00	-0-
FEMA Mitigation Projects	25,000.00	3,143.75	21,856.25
FEMA '96 Repairs	8,789.00	8,506.00	283.00
Kearsarge COA	683.00	683.00	-0-

GRAND TOTAL: 1,130,046.00 1,074,630.47 55,415.53

MONEYS ENCUMBERED FROM 1996

Incinerator Repairs	4,350.00	3,858.85	491.15
E911 Mapping	100.00	-0-	100.00



Newly repaired Baker Road bridge, completed with 80% of cost paid by the State of New Hampshire.

Photo: Courtesy of Charles Ash

Inventory

Schedule of Town Property

Map/Lot	Location	Value
2-895,218	Old Sutton Road (old gravel pit)	\$2,200
4-246,386	Old Store Museum and Land	34,300
4-262,377	Soldiers Monument on Common	7,900
4-313,462	N/S Route 114 (ash disposal area)	46,200
4-387,478	Incinerator and Land	147,700
5-821,512	Settlers Fireplace	6,600
6-341,143	Highway Garage and Land	196,150
6-403,240	Library and Land	147,800
6-428,236	Pillsbury Memorial Hall and Land	322,000
6-513,305	Chalk Pond Road	13,800
6-544,342	Chalk Pond Road	7,900
7-912,283	Fire Station/North Road and Land	206,600
7-913,302	Bullard Land/North Road	7,400
9-284,237	Charles Avenue/R-O-W	N.A.V.*
9-906,090	W/S Route 114 adj. to I-89	3,400
9-935,453	Crockett Circle	6,400
	Total Town Property	\$1,156,350

Kearsarge School District

5-402,352	Kearsarge Regional High School and Land	\$159,100
5-505,365	Kearsarge Regional High School and Land ..	\$7,434,400
6-472,183	Sutton Elementary School and Land	684,250
	Total School Property	\$8,277,750

Conservation Land

1-113,554	North Road and I-89	\$2,410
3-126,029	North Road	9,900
4-070,198	off Eaton Grange Road	3,100
6-038,545	W/S Route 114	16,900
6-068,565	Corporation Hill Road	80,300
8-018,336	Kezar Lake/Shore	N.A.V.*
8-018,340	Keyser Street	126,750
	Total Conservation Property	\$239,360

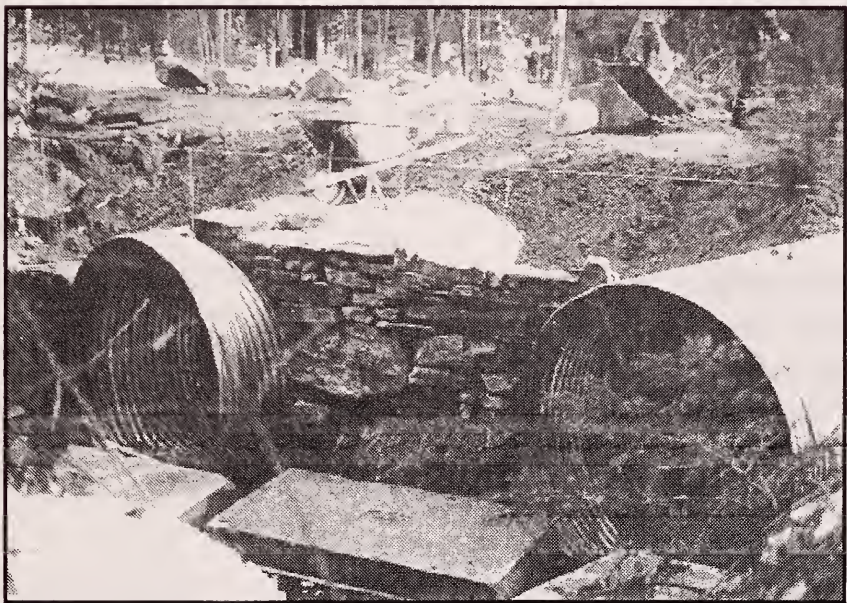
Property Acquired through Tax Deed

1-040,279	off East Sutton Road	\$2,000
1-050,145	off Eaton Grange Road	3,300
3-293,290	Saddleback Road	4,300
8-171,362	off Park Ave. on Kezar Lake	80,350

Cemeteries

1-162,131	Sutton Lane	N.A.V.*
3-277,473	Gore Road	N.A.V.*
4-124,402	Meeting House	N.A.V.*
4-358,511	Millswood, Route 114	N.A.V.*
6-365,163	near Union Church, Sutton Mills	N.A.V.*
7-203,396	Mastin, Baker Road	N.A.V.*
7-939,404	North Sutton/Route 114	N.A.V.*

**Reflects parcel with "no accessed value"*



East Sutton Road bridge undergoing repair this past fall.
Photo: Courtesy of Charles Ash

Tax Collector's Report

Summary of Tax Accounts

Fiscal Year Ended 12/31/97

Town of Sutton	_____	Levies of _____	_____
	1997	1996	Prior

UNCOLLECTED TAXES

Beginning of Fiscal Year:

Property Taxes	292,276.77		
Resident Taxes			
Land Use Change Tax			
Yield Taxes	96.68	..	3,060.21

TAXES COMMITTED TO COLLECTOR

During fiscal year:

Property Taxes	2,585,685.83		
Resident Taxes			
Land Use Change Tax	800.00		
Yield Taxes	7,381.03	23,880.01
Power Profit Assessment	538.68		

ADDED TAXES:

Property Taxes	5,813.17		
Resident Taxes			

OVERPAYMENTS:

Property Taxes	3,048.22	720.01
Resident Taxes			
Land Use Change Tax			
Yield Taxes			
Power Profit Assessment			

INTEREST COLLECTED ON

Delinquent Taxes	3,414.43	16,688.05	496.14
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PENALTIES COLLECTED ON

Property Taxes	2,842.00	4.25		
Resident Taxes					
Other Taxes	33.50	30.00		

TOTAL DEBITS	<u>2,606,142.68</u>	<u>337,076.00</u>	<u>3,590.60</u>
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Tax Collector's Report

Summary of Tax Accounts

Fiscal Year Ended 12/31/97

Town of Sutton	_____	Levies of _____	
	1997	1996	Prior

REMITTED TO TREASURER

During Fiscal Year:

Property Taxes	2,356,770.05	176,065.78	
Resident Taxes			
Land Use Change Tax	800.00		
Yield Taxes	7,381.03	21,603.02	714.38
Power Profit Assessment		538.68	
Interest on Taxes	3,414.43	16,688.05	496.14
Cost/Penalties		2,875.50	34.25

Discount Allowed:

ABATEMENTS ALLOWED:

Property Taxes	10,710.00	697.00	
Resident Taxes			
Land Use Change Tax			
Yield Taxes			
Power Profit Assessment			

TAX LIEN EXECUTED DURING THE YEAR:

.....	116,330.98 ..	2,345.83	
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DEEDED TO TOWN DURING YEAR:

.....	976.00		
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Property Taxes	226,091.17		
Resident Taxes			
Land Use Change Tax			
Yield Taxes		2,276.99	
Power Profit Assessment			

TOTAL CREDITS	2,606,142.68	337,076.00	3,590.60
	=====	=====	=====

Tax Collector's Report

Summary of Tax Lien Accounts

Fiscal Year Ended 12/31/97

Town of Sutton	1997	Levies of 1996	Prior
Balance of Unredeemed Taxes Beginning of Fiscal Year:		101,928.03	90,644.13
Tax Liens Executed to Town During Fiscal Year:	103,469.35		
Subsequent Taxes Paid:			
Interest Collected After Lien Execution:	1,892.51	9,636.15	24,180.87
Collected Redemption Costs:			
	512.08	1,159.72	1,340.18
Total Debits	<u>132,873.94</u>	<u>112,723.90</u>	<u>116,165.18</u>
Remittance to Treasurer During Fiscal Year:			
Redemptions	46,189.61	53,768.69	66,733.85
Interest and Costs (After Lien Execution)	2,404.59	10,795.87	25,521.05
Abatement of Unredeemed Taxes (Taxes, Interest & Costs)	2,137.61	1,914.74	2,092.84
Unredeemed Taxes End of Fiscal Year:	<u>82,142.13</u>	<u>46,244.60</u>	<u>21,817.44</u>
Total Credits	<u>132,873.94</u>	<u>112,723.90</u>	<u>116,165.18</u>
Respectfully submitted; <i>Carol P. Curless, Tax Collector</i>			

Budget Committee Report

Starting in October, the Sutton Budget Committee met weekly with individual Town Departments including the Board of Selectmen. At this writing, the Town is projecting a 1998 budget of \$1,226,591. That figure represents an 11.7% increase over last year's appropriation of \$1,130,046. The Budget Committee and the Board of Selectmen would like to receive residents' comments at the February 5 Public Hearing. The Budget Committee will then finalize its recommendations at its February 8 meeting. These recommendations will be based on input from the individual departments, the Board of Selectmen and the public. Residents will vote on the recommended budget at the Annual Town Meeting in March.

Following are some highlights of the proposed 1998 budget.

- The Executive Office is requesting a 1998 budget of \$76,040; that is an increase of \$5,414 over last year's appropriation. This proposal includes a requested salary increase of \$3,950 for the Administrative Assistant and an increase of \$945 in the line item for secretaries' wages to accommodate a full year for the new part-time position. Also, employees' health insurance rates will see a significant increase in the upcoming year.

In discussions with the Capital Improvements Committee, the Selectmen have indicated a request that \$10,000 be allocated this year as every year for property revaluation.

- The Executive Office is requesting a budget of \$19,000 for Judicial and Legal expenses; that is an increase of \$4,000 over last year's appropriation.
- A budget of \$40,102 has been requested for Personnel Administration; that is an increase of \$5,052 over last year's appropriation. This request includes a new line item establishing a retirement plan for the Administrative Assistant. A line item establishing a retirement plan for the Town Clerk has been placed in proposed Warrant Articles for your consideration.
- The Executive Office is requesting a budget of \$1,750 for building inspection; that is a \$750 increase over last year's appropriation.
- The Highway Department projects a 1998 operating budget of \$328,713; that is an increase of \$38,274 over last year's appropriation. The most significant increase in this department's budget is seen in the wages and overtime wages line items.

In addition, the Highway Department is requesting several allocations

to its various capital reserve accounts including: \$75,000 for Asphalt Roads Upgrading and \$25,000 to Gravel Roads Upgrade, and \$5,000 for the Bridges capital reserve. The number is level with last year's allocation. Also requested is an allocation of \$20,000 for the capital reserve for Highway Equipment and Heavy Trucks. The Department proposes allocating all of these amounts yearly, starting in 1998.

The Highway Department is also requesting that \$21,000 be allocated in 1998 for purchase of a new pick-up this year and that \$3,500 be added to a pickup truck capital reserve every year starting in 1999.

The Highway Department is requesting one-time allocations of \$45,000 for repair of the Penacook Road culvert and \$21,000 for purchase of a new brush chipper. It is asking for a warrant article in the amount of \$9,500 for sander.

A request for \$5,000 to study Highway Department Building needs will be placed on the budget as a warrant article this year and a one-time allocation of \$25,000 is requested for the Highway Department building addition.

- The Solid Waste Disposal and Recycling Facility projects a budget of \$75,842 which includes a decrease of \$2,848, with offsetting revenues of \$4,825. It is requesting appropriations of \$10,000 to be added to the Incinerator Replacement Capital Reserve and \$10,000 be added to the Recycling Building Capital Reserve, both of which are level with last year's Capital Reserve appropriations. In addition, due to an expenditure incurred this past year for an emergency incinerator repair, the Facility is requesting that \$5,000 be appropriated to replenish the previously existing Incinerator Repair Capital Reserve.

The New Hampshire Department of Environmental Services has informed the Town that state requirements for disposal of the ash landfill, currently located directly across Route 114 from the incinerator facility, must be adhered to in the near future. The costs of compliance with this mandate are in the process of being compiled.

- The Solid Waste Committee is requesting an appropriation of \$200, reflecting a \$50 decrease. This appropriation covers the cost of attendance at seminars and purchase of some Department of Environmental Service publications which are instrumental in the administration of the Solid Waste and Recycling Facility.

- The Police Department projects a budget of \$107,597 which includes an increase of \$10,113 over last year's appropriation, largely due to rising health insurance costs. Wages for both full time and part time officers will be increased by five percent, and an increase of \$3,670 in the chief's salary is being requested.

The Police Department will be purchasing a new vehicle in 1998. Currently under discussion is the question of whether this vehicle will be another Crown Victoria with a total price tag of \$29,000 or a four-wheel drive Expedition with a total price tag of \$40,000.

In discussions with the Capital Improvement Program Committee, the Police Chief has indicated that he would like to replace the Police Department vehicle every five years. To this end, he would like to see an amount of \$10,000 be allocated to that capital reserve each year.

- The Fire Department projects a budget of \$19,304, which reflects a 10% increase over last year's appropriation. In addition, it is requesting \$1,000 for Forest Fire Salaries and that \$250 be added to the capital reserve fund for Forest Fire Equipment. These are level with last year's appropriations for the same purposes. Also, as was done last year, a warrant article for \$5,000 is being requested for Fire Department Safety Equipment Upgrade. Finally, the Department is anticipating the purchase of a new truck in the year 2002, so it is requesting that \$25,000 be added to the capital reserve designated for Replacement of Fire Department Equipment. During the previous three years, \$15,000 has been appropriated for that capital reserve.
- The Rescue Squad projects a budget of \$9,300, \$7,500 of which will be raised through its own fund raising projects and \$1,800 of which is being requested from the Town. This request is consistent with last year's Town appropriation for the Rescue Squad.

In discussions with the Capital Improvements Program Committee, the Rescue Squad has indicated that in the near future, the Town will be purchasing an ambulance jointly with the Bradford Rescue Squad. Sutton's share of this expenditure will be \$20,000 and the Sutton Rescue Squad is requesting that, as in 1996 and 1997, \$2,000 be allocated to that fund in 1998.

- The cost of Dispatching services in 1998 will be \$11,737; that is an increase of \$2,205 over last year's cost.
- The Town Clerk projects a budget of \$2,852 to accommodate costs of the three elections coming up during 1998. For her own office, the

Town Clerk projects a budget of \$46,878 which includes an increase of \$4,678 over last year's appropriation, largely due to rising health insurance costs.

- The Cemeteries Department is requesting \$7,500 for cemetery maintenance in Sutton, level with last year's appropriation. The balance in this year's budget will be used to purchase new gates for the North Sutton cemetery.
- The Conservation Commission projects a budget of \$962, which reflects a decrease of \$250, due to completion of that portion of the Sutton Wetlands study which has been conducted by University of New Hampshire students. The Conservation Commission plans to continue the program of wetlands protection education itself, by holding public briefings and discussions on the final report produced by the students.
- The Welfare Department projects a budget of \$5,000, level with last year's appropriation. This year, that Department handled a total of nine cases, two of which were carryovers from 1996. The Department is also requesting an appropriation of \$1,200 for the Welfare Officer's wages, also level with last year's appropriation.
- The Planning Board projects a budget of \$3,044, level with last year's appropriation. During 1997, the Planning Board realized offsetting revenues in the amount of \$6,085, largely due to Site Plan Review fees from LabSphere for its building addition on Shaker Road, and subdivision fees from Cersosimo Industries for its three-lot subdivision on Poor Farm Road and Baker Hill Road.
- The Zoning Board of Adjustment, which is a self-supporting department, projects 1998 expenditures of \$1,776 with nearly matching revenues of \$1,764.
- Although the Sutton Early Learning Center is seeing an increased need for additional durable educational materials, classroom supplies and capital expenditures during the 1997-98 year, it is projecting in total a decrease of \$654 over its projected 1996-97 budget, largely due to a reduction in the aide's salary. Its request for a Town appropriation has been decreased by \$1,000.
- The Sutton Free Library projects an increase in its 1998 expenditures of \$461 over its 1997 projection, largely due to building maintenance costs and an decrease of \$347 in revenues. It is requesting an appropriation of \$4,034 from the Town, level with last year's appropriation.
- The Kearsarge Council on Aging is again requesting \$685 from the Town of Sutton by petition warrant article.

Report of the Highway Department

The Highway Department had a very challenging year. With the resignation of Donald Sharp, we were left with no Road Agent for quite a period of time. In July, I took over the position and, with many thanks to my crew, we have managed to complete several projects.

Paving projects were completed on Johnson Hill Road, the South Sutton Common, Meetinghouse Hill Road, and Harvey Road. New culverts were installed on Meetinghouse Hill Road, new ditches and culverts on Baker Road, and upgrading was done on Pound Road. Baker Road and East Sutton/Stevens Brook bridges were replaced with some minor cleanup to be done in 1998. The department has started a new approach for maintaining good road conditions. We have developed a 6-year plan to upgrade roads by shimming and overlay. In 1988 we anticipate finishing Newbury Road and doing Roby Road.

The new truck, a 1997 L8501, was delivered in November and has been a tremendous asset to our inventory of equipment. We were able to outfit the truck with the plow equipment from the old truck, which was sold at auction.

We have hired someone to help us with beaver control. As we all know, the beaver dams were flooding and damaging several roads.

Over 80 road signs have been erected. I hope the new signs will assist with 911 emergencies and alleviate some of the confusion people were having in locating and determining the direction of certain roads.

A commission has been established to research and gather information on the proposed addition to the Highway Department garage. So far, many new ideas have been introduced.

I would like to welcome George Hosmer back to the Highway Department. His knowledge and experience have made him a very valuable town employee. A special thanks to John Csutor, Dennis Stevens, Janice O'Connell, Betsy Forsham, the Board of Selectmen and all Town departments for their assistance and support.

Respectfully submitted,
Paul Parker, Road Agent

Report of the Sutton Police Department

It's hard to believe that 1997 has ended and we are in 1998. The Sutton Police Department has continued to have a busy year and we have made some significant changes that will save the town some money.

The biggest change is that we are now using 911 to its fullest extent. For any emergency, be it police, fire or rescue related, dial 911. For non-emergency matters please dial 927-4422. This number will ring at the Sutton Police Department only. If we are in the office, the phone will be answered by an officer or the secretary if she is in. If there is no answer, please leave a message on the recorder and we will return your call as soon as we can. The second change is that we now have the services of Lynn King for 6 hours per week. She is a wonderful asset to the department and she frees up some of my time for patrol that would otherwise tie me to my desk.

As I said last year, the department is involved in bringing drug education and drug awareness to the town. This past September, I became certified as a DARE (Drug, Alcohol, Resistance, Education) Instructor. The DARE program is currently being taught at the fifth grade level. I teach on Mondays at the Sutton Elementary School to a bunch of wonderful young kids in Mrs. Gills class.

I would like to thank the community for the support given to the Police Department. We are still a small department and still have to rely on the State Police for some coverage, although this is kept to a very minimum. We work very closely with the Fire and Rescue Department. This town is very fortunate to have such dedicated professional volunteers. I would also like to thank my staff, Sgt. Lambert, Patrolmen Nelson, Buteau and Anderson. Officer Anderson left us in December of 1997 to work for another town that provided him better pay and more hours.

Remember! If you see or hear anything suspicious, please call the Sutton Police. It could be the call that prevents another crime from happening. The Police Department looks forward to serving you, the community, in 1998. Thank you for your continued support. In the spirit of serving,

Respectfully submitted
Patrick J Tighe, Chief of Police

Breakdown of Police Calls for Service

Rape	1
Assault	1
Burglary	19
Theft	24
Motor Vehicle Theft	4
Simple Assault	2
Forgery	1
Fraud/Bad Checks	6
Embezzlement/Theft	1
Criminal Mischief	26
Controlled Substance	8
Driving While Under the Influence	2
Liquor Law Violations	6
Public Intoxication	1
Disorderly Conduct	49
Other Offenses	29
Juvenile Offenses	8
Miscellaneous Traffic Complaints	32
Miscellaneous Calls	136
Traffic Accidents	69
Motor Vehicle Violations	1206
NonMotor Vehicle Accidents	1
Assists	130
Service	128
Animal Control	41
Alarms	35
Untimely Death	5
Directed Patrol	292
First Report of Injury	1
Follow up Investigations	12
Kearsage Regional High	2
Administrative	9
Weapons	2
Family Offenses	1
Community Action	4
<hr/>	
Total	2294

Report of the Waste and Recycling Facility

1997 brought a solution to our incinerator ash disposal problem. We can no longer bury the ash, as previously permitted, and must, by State regulations, otherwise dispose of it.

We purchased a covered dumpster for the ash and now transport it to Bethlehem, NH, where it is placed in a State permitted lined landfill. It is necessary to have the ash tested quarterly for contamination. Therefore, it is imperative that ALL metal, no matter how small, as well as glass, household batteries and other non-burnables, be separated and kept out of the incinerator waste. Failure to do so could result in ash contamination and a situation extremely costly to the Town.

I cannot stress more strongly that the residents **MUST** use extreme care in separating their waste to avoid ash contamination as well as expensive damage to the incinerator.

We will carefully monitor waste as it is brought in to the Facility, and persistent violators of the regulations will be fined in accordance with Town mandates.

PLEASE use a little common sense, read our sign directives and help keep unnecessary expenses to a minimum.

Respectfully submitted,

Edward J. Butler

Supervisor, Sutton Waste and Recycling Facility

Report of the Solid Waste Committee

The committee met five times during 1997. Major topics of deliberation concerned the Sutton Incinerator/Recycling Center and issues that the New Hampshire Department of Environmental Services (NHDES) has required the Town to address relative to the Temporary Permits issued for the Center in December 1996. These issues dealt with the closure plans for the ash landfill and old landfill, and the operating permit for the incinerator and recycling facility.

Regarding the ash landfill, on 1/13/97, the NHDES denied the Town's request to continue disposing of ash in the area across Route 114 from the incinerator (as was permitted by the state in 1978), requiring that ash disposal in this area be terminated by 3/30/97. In addition, the NHDES is requiring that the Town close the ash disposal area either by removing the ash or closing it in place utilizing an impermeable or low permeable capping system. The committee was asked by the Board of Selectmen to draft a Request for Proposals to obtain bids from consultants to accomplish the work. Proposals were received 9/26/97. However, because of the fact that ash disposal was previously permitted by the state (and that less costly closure methods were previously approved by the state), the committee advised the Selectmen not to engage a consultant at this time but to address this issue further with the NHDES requesting a less costly solution. As of year's end, the NHDES has not responded to the Selectmen's request.

Regarding closure of the old landfill and the operating permit of the incinerator and recycling facility, the NHDES had not, at year's end, required any action by the Town.

Other issues addressed by the committee included a quality assurance/quality control (QA/QC) plan for the alternative ash disposal method (on-site storage and off-site disposal) and the groundwater discharge permit application (submitted to the NHDES in 1996).

Regarding the QA/QC plan for the alternative ash disposal method, a plan was drafted by the Incinerator/Recycling Center Supervisor and the committee (and approved by the NHDES) which involves testing the ash on a quarterly basis for the Resource Conservation and Recovery Act metals and other parameters together with specified operating procedures to limit health, injury and environmental hazards.

The NHDES requested some additional information for the ground-

water discharge permit (an additional monitoring well and revision of the groundwater table map) for review prior to their issuance of a permit. The additional information has been submitted and issuance of a permit is expected in 1998. Because the permit will specify the frequency and type of groundwater monitoring to be conducted by the Town, the committee recommended that testing of the monitoring wells at the facility be suspended until the NHDES decides what they want the Town to do.

We look forward to working as a committee to ensure that environmental issues facing the Town continue to be handled in an informed and economically prudent manner.

Respectfully submitted,

Robert L. Nelson, Chair

Linda Bitzer, Secretary

Edward J. Butler

Norman F. Forand

Howard Friel

Solid Waste Committee

Report of the Planning Board

The Planning Board meets on the second and fourth Tuesday of the month at Pillsbury Town Hall at 7:30 p.m. Townspeople are invited to attend any of the meetings, all of which are open to the public. The purpose of the Planning Board is to promote responsible growth in Sutton, while protecting the natural and cultural resources of the town.

Application activity remains steady and is outlined below.

SUBDIVISIONS APPROVED:

Cersosimo Industries — Poor Farm & Baker Hill Roads — 3 lots
Woodlot & Grange LLC — Eaton Grange Road — 3 lots

ANNEXATIONS APPROVED:

Pellerin — Route 114 North Sutton
Clark, Meyer, Malan — Blaisdell Hill & Camp Kemah Roads
Site plan review: Labsphere — expansion

Two major projects continued from 1996 were the Kearsarge Regional High School and the Labsphere renovations and additions. Both projects continued to move along, both with participation from and concerns shared by citizens and taxpayers. The high school renovation and addition is complete, and the public is invited to visit the new campus. Labsphere remains a work in progress, but a number of drawings have been prepared so that those interested may see a rendering of the finished project.

There are three additional projects that have been undertaken.

1. CIP (Capital Improvement Program). This is a planning program that projects six years into the future. It not only plans for amortization of major town purchases but also provides the basis from which the Planning Board can evaluate the financial impact on development and advise the Selectmen and the Budget Committee in their consideration of the annual budget.
2. Floodplain regulation. The current Floodplain Development Ordinance has been revised to meet the requirement of the National Flood Insurance Program. Changes are presented in the town warrant for your review and approval.
3. "User Friendly" summary is available to all individuals coming before the Planning Board or Zoning Board of Adjustment. This

before the Planning Board or Zoning Board of Adjustment. This will provide information to the following questions: Whom do I see? What is required? What is a site plan review? When is it required? How much are the fees, and what are they for? What is an exception? What is a variance?

Finally, the Planning Board works best when it is proactive, it anticipates and then resolves potential problems before they become crises. Recently, there was a regional meeting regarding the concerns with and the disposition of municipal sewage sludge. Of the over 20 communities represented, there were only two that had a sludge regulation ordinance on its books. One was the town of Sutton; the other was the town of Newbury, and they had adapted their ordinance from ours. At the meeting, our ordinance was presented as a model for the use of the other towns.

Regular Members

Naia Conrad

Dan Sundquist

Bob Wright

R.D. White

Carol Rowe

Stephen Enroth

Charlie Ash, ex officio

Denise Merullo, Recording Secretary

Capital Improvement Program

6-year projection

TOWN OF SUTTON - 1997									
CAPITAL IMPROVEMENT PROGRAM - ADVISORY ONLY FOR PLANNING PURPOSES									
SIX YEAR PROJECTION									
DEPT.	CAPITAL RESERVE FUND	EST. BAL.	ITEMS / DESCRIPTIONS	EST. COST	USEYRS.	COST/98	COST/99	COST/2000	COST/01 COST/02
POLICE	YES	18000	CRUISER	29000	3	11000	10000	10000	10000
FIRE	YES	46000	FIRE EQUIPMENT	160000	25	25000	25000	25000	20000
RESCUE	YES	4000	AMBULANCE	20000	10	2000	2000	2000	2000
"	NO	0	RESCUE TRUCK	70000	15	0	0	0	70000 4700
EXECUTIVE	YES	20100	PROPERTY REVALUATION	85000		10000	10000	10000	10000
"	NO	0	HANDICAPPED ACCESS	15000		0	7500	7500	0
SOLID WAST	YES	70200	INCINERATOR REPLACEMENT	UNKOWN	UNKNOWN	10000	10000	10000	10000
"	YES	20100	RECYC. BLDG. & EQUIPMENT	40000		10000	5000	5000	0
"	NO	0	ASH LANDFILL CLOSURE	** 100000		0	0	0	0
HIGHWAY	YES	30000	BRIDGES	UNKOWN	20 - 50	5000	5000	5000	5000
"	NO	0	PENACOOK RD. CULVERTS	** 45000	20	45000	0	0	0
"	NO	0	PICK-UP TRUCK	21000	6	21000	3500	3500	3500
"	NO	0	BRUSH CHIPPER	21000	15 - 20	21000	0	0	0
"	NO	0	HWY. GARAGE ADDITION	UNKOWN		25000	0	0	0
"	YES	3100	HWY. EQUIP. & HEAVY TRUCKS			20000	20000	20000	20000
			- WHEEL LOADER	100000	10	100000	100000	100000	100000
			- ONE TON TRUCK	40000	8			40000	5000
			- DUMP TRK./SANDER (1)	80000	10	80000	80000	80000	8000
			- DUMP TRK./SANDER (2)	80000	10			80000	8000
			- DUMP TRK./SANDER (3)	85000	10			80000	85000
ESTIMATED TOTALS:						160000	278000	236000	201200
* Represent's Sutton's share of cost only									
** Possibility of 80% funding from State									

Report of the Central New Hampshire Regional Planning Commission

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Sutton is a member in good standing of the Commission.

Our mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation. During 1997, our services in Sutton included:

Providing sample warrant article language for conservation commission control of municipal property; and providing information on town boundaries.

During 1997, the Regional Planning Commission:

- Assisted community representatives with implementing management plans for the Contoocook and Merrimack Rivers;
- Presented and sponsored educational programs on economic development;
- Hired, oriented, and held a reception to introduce the new executive director, Leigh Komornick;
- Distributed informational newsbriefs and announcements on current planning topics;
- Relocated its offices from the Merrimack County Nursing Home to

the Summer Street School in Penacook;

- Distributed the zoning amendment calendar to assist towns with the amendment process;
- Conducted about 100 traffic counts on state and local highways;
- Created a new informational brochure about CNHRPC and its services; and
- Enhanced its Geographic Information System program to better serve the needs of member towns.

In 1998, we hope to fill the current vacancies for Sutton's representation on the CNHRPC.

For additional information, please contact your town representative to the Commission, or CNHRPC staff.

Kearsarge Area Council on Aging, Inc.

The Kearsarge Area Council on Aging, Inc., a non-profit organization, was founded in July 1992. We serve people 55 years of age and older in nine area towns: Andover, Danbury, Grafton, Newbury, New London, Springfield, Sunapee, Sutton and Wilmot. We promote, develop and reinforce programs which support and enhance the health, well-being, dignity and independence of senior adults.

Our basic services continue to grow. 1997 shows increases in volunteer-provided rides, assistance with small home repairs, supportive daily phone contact with the home bound, friendly visits with seniors in their homes, intergenerational assistance with reading programs in local schools, referral to appropriate resources to answer the needs of our clients. Our monthly newsletter reports these and other services to keep our members informed.

Social, educational and recreational gatherings included our annual Valentine Luncheon, Mountain Day, The Shaker Experience, and the Christmas Reception. Granite State Stories discussions were held at the Tracy Library in New London, led by Dr. Patrick Anderson of Colby Sawyer and funded by the N.H. Humanities Council. Conversations with Lunch, coordinated with Community Action Program, were held monthly and highlighted by the annual picnic held at Muster Field Farm in Sutton. A new program, "Outdoor Recreation for Seniors," featured biking, kayaking, hiking, an overnight at Camp Coniston and many more activities. "Walk Your Way Through Winter" resulted in 60 members walking over 2,000 miles in a five-month period.

Our move to 12 Newport Road, New London, in December 1996 brought the opportunity to expand our services and activities for our membership and made 1997 a banner year for COA. Our monthly newsletter carried a Calendar of Events to keep members informed of these expanded services. 1997 activities in our Program Center included Exercise Classes, Bridge Lessons, Quilting for Babies at Risk, Paint with Peers, Fridays at the Movies, Dominoes, Library, Blood Pressure Screening, Flu Shots, Tax Assistance, Art Show & Reception with members' work displayed, Let's Talk Program; a series of discussions concerning nutrition, emotional, financial, and societal matters was conducted in the Center. In a major undertaking, 140 members have received training on the Introduction to Computer courses.

There are 1,453 members of COA of which 95 are Sutton residents. Over the last 12 months, 16 Sutton volunteers have given 1044.25 hours

of their time to help provide the services of COA to our communities.

Financial support from Sutton and other area towns account for approximately 20% of our required funds. We are asking that \$685.00 be included as an item in the Sutton Town Budget for 1998 to sustain our growth of services, programs and activities for senior adults.

We are deeply grateful to Sutton and other area towns along with donors to our fund drive, foundation grants, advertisers in our newsletter and individual clients for past and future financial assistance.

Our very special thanks to those dedicated volunteers who give so selflessly of their time and talent. Without them there is no COA.

Sincerely,

Robert J. Bradley
Chairman of the Board

Report of the Zoning Board of Adjustment

The Zoning Board of Adjustment schedules public hearings for the last Wednesday of the month upon receipt of a request for a special exception or a variance to the Sutton Zoning Ordinance, an appeal from an administrative decision, or for an excavation permit. Applications for such a hearing are available at the Selectmen's Office at Town Hall or from the Secretary of the Zoning Board of Adjustment. Copies of the Zoning Ordinance are also available at the Selectmen's Office.

This year the Board granted seven requests for variances and 3 requests for special exceptions and denied one request for a variance. The Board also drafted guidelines for excavations site inspections. The Board heard eleven cases again this year, exactly the same as last year. During 1997, the Zoning Board of Adjustment held public hearings on the following appeals:

February 26, 1997 — Priscilla and Alan West requested a variance to Article VI, Section A-4 of the Sutton Zoning Ordinance in order to rent the store space for use as an antique and video rental shop on Main Street in a Residential District of Sutton Mills. GRANTED.

February 26, 1997 — Nancy Evans requested a variance to Article VI, Section A-4 of the Sutton Zoning Ordinance in order to construct an addition, a family room, onto the main house to be located 47 feet from the center line of Route 114, eight feet closer than allowed by the Zoning Ordinance in a Residential District of South Sutton. GRANTED with one condition.

February 26, 1997 — Stevens Engineering, on behalf of Labsphere, Inc., requested a special exception as provided in Article III, Sections J-2 and J-3, and Article V, Section B-7 of the Sutton Zoning Ordinance in order to: a) place a construction trailer(s) on site to facilitate expansion of the Labsphere facility and b) expand the existing Labsphere facility on Shaker Road in a Rural Agricultural District of North Sutton. GRANTED with a letter to the Planning Board outlining six special considerations for site plan review.

March 26, 1997 — David and Karla Anderson requested a variance to Article V, Section C-4, of the Sutton Zoning Ordinance in order to construct a 24' by 24' garage next to their home less than 75' from the center line of Meetinghouse Hill Road in a Rural Agricultural District of South Sutton. GRANTED.

March 26, 1997 — Pat Rich requested a special exception as provided in Article V, Section B-7 of the Sutton Zoning Ordinance in order to operate a business of selling new and used items and construct a parking lot next to the Henry Jackson Building on Kearsarge Valley Road in a Rural Agricultural District of North Sutton. GRANTED with 4 conditions.

March 26, 1997 — Robert E. and Barbara B. Burns requested a variance to Article V, section C-4 of the Sutton Zoning Ordinance in order to construct an addition on the back of their garage/shop which is less than 50' from Cotton Road in a Rural Agricultural District of North Sutton. GRANTED.

June 25, 1997 — John and Tammy Csutor requested a variance to Article IV, Section C-4 of the Sutton Zoning Ordinance in order to construct a 28' by 7' enclosed porch on their existing home which is less than 55' from the center line of Main Street in a Residential District of Sutton Mills. GRANTED.

July 30, 1997 — Walter E. and Doris M. Partridge requested a special exception in accordance with Article V, Section B-7 of the Sutton Zoning Ordinance in order to construct a 20' by 42' building to be used as self storage units on North Road in a Rural Agricultural District of North Sutton. GRANTED with one condition.

August 27, 1997 — Peter and Nancy Rice requested a variance to Article IV, Section C-4 and D-2 of the Sutton Zoning Ordinance in order to construct a gazebo and an addition to their kitchen, both closer to Kezar Lake and to the street than allowed by the Ordinance, on Keyser Street in a Residential District of North Sutton. GRANTED with 2 conditions.

September 24, 1997 — Raymond P. and Mary M. Hebert requested a variance to Article V, Sections C-4 and D-1 of the Sutton Zoning Ordinance in order to construct a 22' by 12' family room onto their existing mobile home where a deck is currently located and relocate this deck to the side of the addition 45' from the Warner River on Morse Loop in a Rural Agricultural District of South Sutton. DENIED.

September 24, 1997 — Leanne Beck requested a variance to Article V, Section C-4 of the Sutton Zoning Ordinance in order to construct a 32' by 40' barn on the original barn site 45' from the center of Old Newbury Road in a Rural Agricultural District of Sutton Mills. GRANTED.

Respectfully submitted,

Andy Supplee, Chair

Bill Harrold

Leslie Enroth, Ex-Officio

Karin L. Heffernan, Secretary

Bill Hallahan

Lucy Hodder

Ed Canane, Alternate

Town of Sutton

Zoning Board of Adjustment

Case Log 1997

- 97-1 Priscilla and Alan West
Tax Map #6-416,245
Variance granted February 26, 1997
- 97-1 Nancy Evans
Tax Map #4-267,288
Variance granted February 26, 1997
- 97-3 Stevens Engineering on behalf of Labsphere, Inc.
Tax Map #7-704,474 and #7-710,388
Special exception granted February 26, 1997
- 97-4 David and Karla Anderson
Tax Map #4-147,406
Variance granted March 26, 1997
- 97-5 Pat Rich
Tax Map #9-037,138
Special exception granted March 26, 1997
- 97-6 Robert E. and Barbara B. Burns
Tax Map #9-635,008
Variance granted March 26, 1997
- 97-7 John and Tammy Csutor
Tax Map #6-427,211
Variance granted June 25, 1997
- 97-8 Walter E. and Doris M. Partridge
Tax Map #5-497,323
Special exception granted July 30, 1997
- 97-9 Peter and Nancy Rice
Tax Map #7-977,413
Variance granted August 27, 1997
- 97-10 Raymond P. and Mary M. Hebert
Tax Map #1-590,128
Variance denied September 24, 1997
- 97-11 Leanne Beck
Tax Map #4-880,335
Variance granted September 24, 1997

Report of the Building Inspector

The number of building permits issued in Sutton in 1997 declined considerably from last year. Perhaps people are buying new houses rather than renovating/adding on to the ones they already own. Labsphere was granted a permit for a new office and manufacturing building which will mean more jobs for area residents. Welcome to the many new residents of Sutton who did take out permits this year.

A total of 42 permits and 2 one-year extensions for new houses were approved. The breakdown is as follows:

New Houses	3
Additions/Alterations	8
Barns/Garages	9
Out Buildings	7
Decks/Porches	8
Renovations	3
Commercial Building.....	1
Demolition of Existing Buildings.....	3

Anyone needing a building permit may pick one up at the Selectmen’s Office on Monday, Wednesday, or Friday, 8:00 a.m.—4:30 p.m. (closed 12:30—1:00 for lunch).

In order to ensure a timely review of your permit by both the Building Inspector and the Selectmen, please return your completed application form, plot plan and fee to the Selectmen’s Office by noon the Friday before the Monday Selectmen’s meeting at which you wish to have your application considered.

Lastly, if you need questions answered or an inspection conducted, I can be reached at 927-4080. Thanks to both townspeople and contractors alike for your continued cooperation.

Richard “Buzz” Call
Building Inspector

Report of the Fire Department 1997

In 1997, the Fire Department and Rescue Squad decided that with the number of motor vehicles accidents we respond to, we needed to upgrade our “Jaws of Life” tool. Not wanting to ask the Town for funds, plans were made to fund raise the \$13,000 needed to purchase this tool. An auction was held in August, which was a huge success, and a car that was donated to us was raffled. The response from the town and private donations from all over the country were incredible! In six short months we were able to raise \$19,000, and an upgraded model was purchased.

Many hours were spent at the remodeled high school going over the new alarm and sprinkler system. Two hydrants were installed there and should prove to be a valuable water supply for the Town.

During 1997, fire calls saw a decrease, while motor vehicle accidents increased. Four new sets of turn-out gear were purchased as well as a new SCOTT Air Pack and a carbon monoxide detector. Plans for 1998 include vehicle extradition training, with the possibility of two department members traveling to Maryland for a training and maintenance course geared specifically toward the brand of rescue tool we purchased.

The department would like to extend a sincere thank-you to all who helped in one way or another in our recent fund raising efforts. Without your help we wouldn’t be where we are today.

As always, anyone wishing to become a member of the Sutton Volunteer Fire Department is encouraged to attend meetings which are held the first Tuesday of each month at 7:30 pm at the fire station, or contact a member for more information.

Fire Log for 1997

Appliance fire	2	Brush fires	4
Chimney fire	6	Electrical (branch on wire)	2
Electrical fires	1	Propane gas leak	1
Medical assist	1	Motor vehicle accidents ..	29
Mutual aid drills	2	Motor vehicle fires	4
Structure fires	3	Mutual aid (structure)	5
Mutual aid (stand by)	2	Service calls	2
Smoke investigation	2		
		Total	66

Members of the Sutton Volunteer Fire Department

Chief Darrel Palmer 927-4629
Captain Chris Rowe 927-4316
1st Lieut Matt Grimes 927-4321
2nd Lieut Cory Cochran 927-4047
Pete Thompson
Arthur Chadwick
Stan Lebrun
Garrett Evans
Bob Gagnon
Lennie Dupuis
Loring Ford
Kevin Rowe
Shreve Soule
Ken Sutton
Kirk Chadwick
Chip Rowe
Gary Wilcox
Harold Rowe
David Lebrun
Richard Call
Tom McLoughlin
Philip Bagley

Report of the Town Forest Fire Warden and State Forest Ranger

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

Ten Forest Rangers work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2,400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention and law enforcement.

The 1997 fire season was a safe period for wildland firefighters, with no major injuries reported. The drought conditions experienced during the early summer months were a significant factor in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1997 Fire Statistics

(All fires reported through December 23, 1997)

Fires Reported by County

Belknap	58
Carroll	96
Cheshire	63
Coos	29
Grafton	51
Hillsborough	145
Merrimack	148
Rockingham	54
Strafford	63
Sullivan	19
Total Fires	726
Total Acres	177.17

Causes of Fires Reported

Smoking	54
Debris Burning	261
Campfire	99
Power Line	33
Railroad	3
Equipment Use	23
Lightning	14
Children	60
OHRV	0
Miscellaneous	130
Incendiary	33
Fireworks	16

Report of the Sutton Rescue Squad

The Rescue Squad responded to the following categories of incidents during 1997:

Motor vehicle accidents:	33
Medical emergencies	56
Fire:	3
Total:	92

The following members of the community serve as members of the Rescue Squad:

Joel Charbonneau, EMT-D
Lorraine Edmunds, EMT-D
Bette Fredrickson, EMT-D
Joe Freire, EMT-D
Lee-Ann Freire, EMT-D
Matt Grimes, First Responder-D
Wendy Grimes, First Responder-D
Tim Hayes, First Responder-D
Dave LeBrun, EMT-D
Kathy McFarlin, EMT-D
Sandy Robinson, EMT-D

Our members donate many hundreds of hours to provide a high level of care to the residents and visitors of Sutton. Many of you have been very generous with your financial support. We are very thankful and grateful for your continued support.

Our ability to successfully manage emergencies depends on several different agencies. Our thanks to Chief Pat Tighe and the Sutton Police Department, Chief Darrel Palmer and the Sutton Fire Department, the Bradford Rescue Squad, and New London Ambulance for their support and assistance.

Joseph Freire, Jr.
Chief, Sutton Rescue

Report of the Welfare Officer

This year the Welfare Officer, the Health Officer and the Code Enforcement Officer collaborated on several cases. We were able to ascertain the safety level of 2 dwellings and managed to relocate 2 families. Through the vigilance of thoughtful neighbors, we keep a careful eye on residents who need special attention.

We had 9 families requesting assistance this year. We had 2 cases that continue to be monitored from 1996. The budget was not entirely spent in 1997, but the dollar amount requested for 1998 has not been reduced, as you may have noticed. I wanted our gamble to be gradual.

The Homesteaders went to great lengths to prepare food for delivery during the holidays. This included shopping and getting gift certificates. Donny and Beverly Hurd offered their heated barn to store the food until delivery, ensuring it remained frostfree. Donny offered strong arms to help get the boxes into the car. The Christmas baskets and Cheer boxes were delivered with a smile and were received with much more. The surplus food collected went to the CAP office in Warner. We frequently tap into the pantry during the year, and this way we were able to help restock the shelves.

We had many "Secret Santas" during the Yuletide. A special "thank you" goes to those who have so generously shared their wealth. And the same to those who gave the "widow's mite."

Foxchase collected donations from visitors to their Christmas Village. This money went to help families with a special boost during the Christmas season. The Curriers continue to display the Village and add to it yearly as their present to the Town. The miniature is a feast for the eyes and well worth a visit when it is on display.

Often during the year we hear of places that offer solace from confusion, unplanned pregnancies and depression. If you are in need of any of these agencies, never hesitate to call the Welfare Officer. We will gladly pass on any information we may have.

Our Town is a special one. Our rural character is here to stay, but never at the expense of safety or the well-being of an individual or family. Thank you for supporting this department.

Respectfully,
Courtney Haase, Welfare Officer

Report of the Community Action Program Belknap–Merrimack Counties, Inc.

Over the past nineteen years, the Kearsarge Valley Community Action Program has been the focal point of social service delivery in this area, providing help when needed to the income eligible and elderly, as well as to the community at large.

As perhaps you are aware, Community Action Program Belknap–Merrimack Counties, Inc. generates funds through the mobilization of available federal, state and local monies. Support for the local Area Center is derived from a combination of federal appropriations and local tax dollars. This combination allows the Kearsarge Valley Community Action Program to provide a variety of services to the residents of your community, from the development of programs which meet local needs, to outreach, referral and direct assistance.

The attached budget reflects the minimum costs of maintaining and continuing the operations of the Kearsarge Valley Area Center. I respectfully submit that an item be placed in the Town Budget in the amount of \$3,090.00 for the continuation of services to the residents of the Town of Sutton.

This figure is based on the operating costs of the Area Center, as well as on last year's local community participation level and the services provided to Sutton in the amount of \$27,342.52. The total dollar amount needed from the local towns to maintain and operate the Area Center is \$35,905.

I have attached a detailed summary which provides a brief description of our programs and the number of Sutton residents who participated in them.

The staff of the Kearsarge Valley Area Center wish to thank you and the Town of Sutton for your support in the past. With your continued interest, we will be able to continue to provide needed services to the members of your community.

Sincerely,
Barbara Chellis, Area Director , Kearsarge Valley Area Center

Community Action Program Belknap–Merrimack Counties, Inc. 1998 Kearsarge Valley Area Center Projected Budget

PERSONNEL:

Area Center Director	\$20,129
Outreach Worker (30 weeks at 22.5 hours)	5,987
Payroll Taxes / Fringe Benefits	<u>6,234</u>

\$32,350

OTHER COSTS:

Program Travel 5,000 miles x .29	1,450
Rent	2,940
Telephone	2,225
Postage	310
Office/Copier & Computer Supplies	1,530
Advertising	50
Staff Development	50
Publications	135
Liability and Fire Insurance	<u>411</u>

9,101

TOTAL BUDGET:

\$41,451

Federal Share:	13% –	\$ 5,546
All Town Share:	87% –	<u>35,905</u>
Total:	100% –	\$41,451



1997

Summary of Services Provided to Sutton Residents

Kearsarge Valley Area Center Projected Budget Belknap–Merrimack Community Action Program

Service Description	Units of Service	Households/Persons	Total Value
COMMODITY SUPPLEMENTAL FOOD PROGRAM			
	Packages–31	Persons–3	\$688.51
CONGREGATE MEALS			
	Meals–177	Persons–10	\$1,060.23
EMERGENCY FOOD PANTRIES			
	Meals–660	Persons–66	\$1,980.00
FUEL ASSISTANCE			
	Applications–12	Persons–18	\$5,310.68
MEALS-ON-WHEELS			
	Meals–1070	People–8	\$6,741.00
SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM			
	Hours–1040	Persons–1	\$6,240.00
WOMEN, INFANTS AND CHILDREN			
	Vouchers–109	Persons–9	\$4,196.50
CAP TRANSPORTATION			
	Rides–240	Persons–5	\$1,125.60
GRAND TOTAL			\$27,342.52

Report of the Merrimack County Cooperative Extension

UNH Cooperative Extension provides Merrimack County residents with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

As your local link to the University of New Hampshire, Cooperative Extension provides practical education to people of all ages.

Because of our partnership with Merrimack County, the State of New Hampshire and the federal government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community, this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Extension educators provide informal educational programs in the areas of Natural Resources and Family, Community and Youth, advised and assisted by a local advisory council.

Merrimack County residents also benefit from statewide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and youth development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base and providing research-based information to citizens.

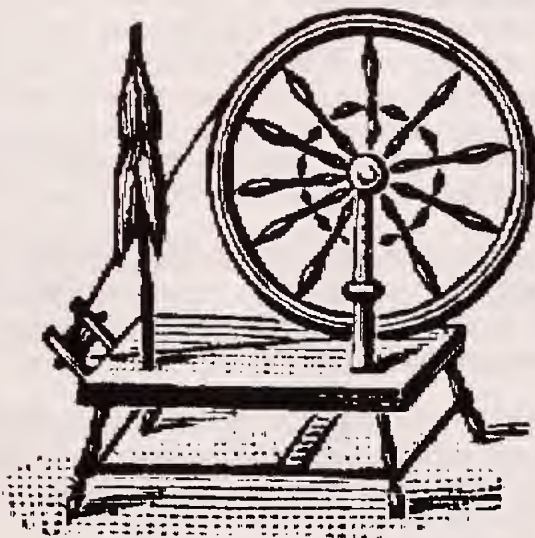
A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff has worked with many of the communities in a variety of ways. The Community Profile was held in two communities in the past year. This community event works through a process to help community members create a vision about what they want their community to be like and then works through a process that helps form action groups to reach their goals. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after-school programs, teen assess-

ment projects, land use management planning, wellness teams, town office visits, Master Gardeners, working with schools on maintenance of landscaped areas, and providing updated Extension publication notebooks to all town libraries.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately 1.5 out of every 4 families in the county.

Visit our new office, located next to the Merrimack County Nursing Home at 315 Daniel Webster Highway, Boscawen. We're open Monday-Friday, 8 a.m. until 4 p.m. Or call us at 225-5505 and 796-2151, or find us on the Web at <http://ceinfo.unh.edu>.



Report of the Health Officer

When people ask me, "What does the Health Officer do for the Town?" my immediate response is, enforce the state public health laws and rules, and town ordinances and regulations. Specific activities include: attending educational conferences and working with the Selectmen, other Town officials, school personnel, residents and various State agencies. Another segment of the position is documenting all calls and investigations.

I attended the NH Health Officers Association Fall and Spring Educational Conferences. The programs included topics on Health Officer Indemnification, Food Rules, Preventable Diseases, Septic System Trouble Shooting, Rabies, Manure Management, Smoking Issues, Hurricane Response "1998" and Adult Neglect and Self Neglect.

The 1997 Sutton Health Officer investigations included:

- 6 home/property inspections
- water meter monitoring (7 weeks)
- 2 septic system letters
- 2 dumpster complaints
- 1 Kearsarge High School and Sutton Central School inspection
- 1 relocating an elder citizen
- 1 board of health meeting
- 1 day at court

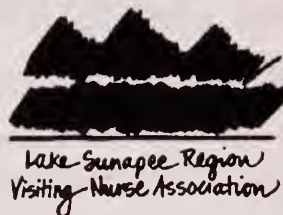
Special Public Health Information:

- Septic System Recordkeeping File and Owner's Guide are available at the Town Hall.
- To report elder abuse, neglect or exploitation, call the NH Division of Elderly and Adult Services, (800)322-9191 or local Health Officer.
- The Kearsarge Lake Sunapee Area Smokefree Coalition is providing tobacco use prevention information to the area school children. Activities designed and led by students are showing positive results. Smoking is the major cause of premature, preventable deaths in the U.S.
- The number of NH confirmed rabies cases was 49 for 1997. The number of confirmed rabid animals (18 raccoons, 15 skunks, 11 foxes, 3 bats and 2 stray cats) has dropped since 1994, when 221 cases were confirmed.

Please contact me for public health information or if you wish to report a public health concern.

Respectfully submitted,
Barbara J. MacDonald, Health Officer

**Lake Sunapee Home
Care and Hospice
Lake Sunapee Community
Health Service**



Services provided to people of **Sutton**

Home Health Care for those recovering from an illness or injury:

Visits made: 1,139 to 24 patients

Hospice Care for patients and families experiencing a terminal illness:

Visits made: 27 to 2 patients

Community Clinics for adults, for immunizations and other wellness programs:

Patients served: 75

Long-term care for chronically ill adults and children needing support services:

Hours of Service: 1,245 to 5 patients

Maternal and Child Health for children and families needing newborn care,
well child clinic and parenting support:

Families served: 17

School-age Child Care for families needing after school and summer day care:

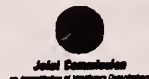
Families Served: 3

Lake Sunapee Region VNA is proud of its tradition of providing quality home health care to people in your community. 1997 has been a year of change for home health care. Medicare reports of fraud and abuse leave us wondering how we as consumers can know whether we're dealing with a quality organization. We are served by a volunteer Board of Trustees who, with staff, continually monitor our performance internally. Externally, licensing, certifying and accrediting bodies assess our performance against state and federal standards regularly. Most of all, we have committed, competent and caring staff and volunteers out in the community each day of the year providing needed home care.

Our affiliation with New London Hospital and Capital Region Health Care has allowed us to care for patients and families more efficiently and to access opportunities for achieving cost savings as part of a larger delivery system.

As the health care delivery system and insurance benefits continue to evolve and change we are more dependent than ever on the loyal support of the towns we serve to enable us to provide free and subsidized care to those people who might not have access to care otherwise. Thank you for your continued support.

Respectfully submitted,



Andrea F. Steel
President and CEO

16 Depot Street, Newport 893-4088
290 County Road, New London 526-4077
PO Box 2209, New London, NH 03257-2209

Report of the Sutton Free Library

1997 has been an exciting year for the Sutton Free Library. One of the highlights of this year was the celebration of Jeannette Couch's 35th year as our librarian. Many people stopped by to wish her well, and we hope to have her with us for many years to come.

The summer reading program was a great success this year with more than 30 children in attendance.

A new program this year is "After School at the Library" led by volunteers Nancy Brook and Karin Heffernan. This program is open to children in grades 1 through 5 and is designed to introduce them to different writing styles and illustration techniques, and enables them to do their own writing and illustrating. There has been a great response to this program which will continue into the spring.

Once again we enjoyed a book discussion group led by local scholar Patrick Anderson and made possible by the N.H. Humanities Council. We will be planning another one for April 1998. We hope you will join us.

We are always adding new audio books, children's and adult books, as well as videos to our collection. We are sure you will find books you would like to read. If there is a book or tape you would like to see in the library, please stop in and let us know. We will do what we can to accommodate you.

Many groups continue to use the Grace P. Nelson Room for their meetings. If you or your organization would like to use the room, please contact the librarian to arrange a time.

During 1998 we will be continuing to upgrade our computers in order to make Internet access available to our community. We welcome any ideas or suggestions you may have.

The trustees meet at 7:00 p.m. on the first Tuesday of each month, and the public is always welcome to attend. Library hours are Monday 1:30-4 p.m.; Wednesday 1-4 p.m. and 6:30-9 p.m.; Friday 7-9 p.m.; Saturday 1-4 p.m.

Respectfully submitted,

*Hank Nichols
Ann Lord
Sandy Nelson*

*Marcia Harrison
Brenda Wells
Lorri Himes*

Report of the Old Store Museum Committee

This has been a quiet year for the Old Store Museum. We are disappointed that there has been so little activity and interest in evidence. Our objective is to change that in the coming year.

The present Board consists of Don Davis, Rob O'Neil, George Wells, Dorothy Wright, Peggy Forand, and new member Marcia Harrison.

Because of her move to another area, Ann Lord, Chair of the Board, has resigned. Her many years of service, experience and expertise shall be sorely missed.

The Old Store is a hidden treasure in South Sutton. It is filled with artifacts of all kinds from the early days of Sutton. There is so much history in its bits and pieces collected over the years. Unfortunately, it seems that too few people in the area are aware of its existence.

We encourage everyone to take a little time to visit. You will be pleased and impressed. The building is usually open two Sunday afternoons each in July and August. Watch for announcements early next summer.

Respectfully submitted,

Peggy Forand



Report of the Conservation Commission

During the year we were again engaged in a variety of projects. Commission membership remained the same. Two members were reappointed for three-year terms. We continue to have advisory members from the Kezar Lake Protective Association and the Blaisdell Lake Property Owners Association. Monthly meetings were held at the Pillsbury Town Hall usually on the third Wednesday at 7:30 p.m. The public is invited.

During 1997 Commission work focused on the following activities:

- Monitored dredge and fill permit applications.
- Examined Intent to Cut wood and timber applications from the view of potential wetlands impacts
- Inspected Town properties under Conservation Commission management responsibility and maintained as appropriate;
- Coordinated the planting of a crabapple tree, a gift from the New Hampshire Electric Cooperative, in North Sutton Center on property of the Baptist Church;
- Coordinated roadside clean-up project;
- Further developed and maintained Sutton walking trails;
- The Sutton map, "A Guide to Public Recreation Sites, Points of Interest, Trails and Interesting Walks" was published and is now available;
- Participated in the Sunapee–Ragged–Kearsarge Greenway Coalition, coordinated walks on Sutton sections for Greenway walkabouts;
- As part of the Greenway Guide Book, developed Trail Guides for sections within Sutton, e.g., Winslow State Park to Kearsarge Valley Road, and Kearsarge Valley Road to Wadleigh State Park;
- Activity of the joint Sutton–New London Kezar Lake Watershed Committee continued with focus on (a) monitoring the water quality of the brooks in the Kezar Lake watershed during storm events, and (b) discussing plans and accomplishments to reduce pollution sources in the watershed, e.g., surface erosion, sediment transport, lagoons overflow.

- Studied seven additional Sutton wetlands with the help of the University of New Hampshire Department of Natural Resources; a total of 17 Sutton wetlands have now been examined; two reports are now in the Sutton library.
- Inspected a Sutton property to assess its conservation values and made a formal recommendation to the Selectmen on how this property should be protected;
- Discussed the problem of Sutton beaver dams, the conflict of values between protection of natural resources and damage to property caused by high water, obtained expert advice on the problem and arrived at a compromise solution;
- Participated in the formative stage of a study "Dollars and sense of open space," to organize and publish Sutton financial information to compare revenues vs. costs for various types of land use, i.e., residential, commercial/business and open space.

Respectfully submitted,

Eugene J. Aubert, Chairman

Sarah A. Denz, Secretary

David Anderson

Dugald Arbuckle

Charles Ash

Don Davis

Leslie Enroth

George G. Wells

Charles F. Whittemore

Report of the Sutton Early Learning Center

The Sutton Early Learning Center is a Kindergarten and Preschool for children ages four and five. The Kindergarten children are in school Monday through Friday, and the preschoolers join them Mondays, Wednesdays and Fridays. The hours are 8:30–11:30 a.m. The School is located in the North Sutton Free Will Baptist Church.



Back Row: Janet Bauer, Mary Pelken and Becky Darling. Middle: Ben Swett, Cody Anderson, Abigail Franklin, Megan Walker. Front: Ashley Carter, Josiah Walton, Nicolas Rowe, Oliver Thomas, Sonja Anderson, Hannah Blakeman, Katie Hill and Jesse Sowle

This is a cooperative-based school where parents raise monies to support the budget through fund raising and run the daily operations of the school with elected officers. An appointed Board oversees the general operation and is in charge of the budget, maintenance and hiring. This Board is comprised of school and community members and has five seats. The Town assists the School with supplemental funding.

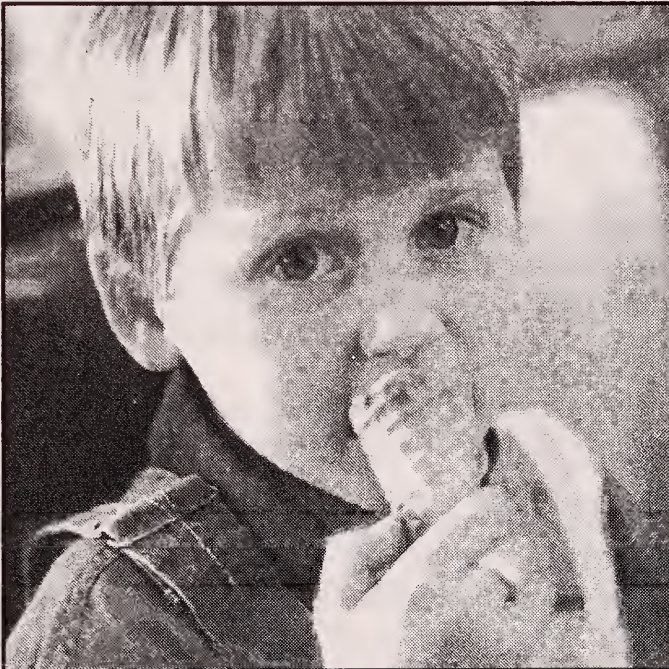
We are very happy to still have Janet Bauer as our teacher. She was joined in January by Mary Pelkey, who is our new aide. Janet is at the School five days a week, and Mary helps her on Mondays, Wednesdays and Fridays when the preschoolers are present. Enrollment for the 1997-98 school year is consistent with previous years with a total of 15: 8 Kindergarteners and 7 Preschoolers.

The children enjoyed a variety of field trips including the Gould Hill Apple Orchard, the Planetarium, Fox Chase Retirement Home, Colby Sawyer College and Arctic Dreams. There were also countless walks through the village and field to explore our Town and its natural surroundings.

Our financial figures are broken down by school year. For the 1996-97 year, we had a total budget of \$21,500. The coop (or member) parents raised \$1,900 through fund raisers. Non-member parents offset their agreement not to participate in the operation of the School with increased tuition payments that raised another \$2,300. The Town contributed \$5,000. The balance came from general tuitions.

Respectfully submitted,

Jennifer Swett
Chair of the Board



Nicolas Rowe enjoying ice cream at Artic dreams.

Report of the Sutton Business Council

The Sutton Business Council completed its second year of operation and, with the active members worked on many projects and programs that promote the further growth and prosperity of our Town.

Some of these activities in 1997 were:

Revised and updated a new 1997 Sutton Business Directory.

Presented two free seminars on computers discussing hardware, software and computer equipment.

Activity was involved in several meetings on the King Ridge property and offered suggestions and ideas to protect the Sutton tax base.

Painted and made new signs for the businesses in the Sutton Mills area.

Assisted 10 Sutton businesses in listing on the World Wide Web to better promote their services and exposure.

Participated in the School-to-Work program.

Offered a "Meet the Candidates" night to inform our voters.

At various monthly meetings, we had presentations from the Selectmen, Zoning Board, Planning Board and Budget Committee to determine what they do and how we could better support their efforts.

Supported a Shoreland Protection Act meeting to learn how the state is working to protect our lakes, rivers, etc.

The Sutton Business Council needs support from everyone who is in business in our Town. We meet for 1 to 1 1/2 hours each second Thursday of most months at the Town Hall. Everyone is welcome.

Bill Hallahan, President
Sutton Business Council

Report of the Bradford Rescue Squad

In 1997 the Bradford Rescue Squad responded to 206 calls: 101 in the town of Bradford, 61 in Newbury, 36 in Sutton, and 8 in Warner. 86 patients were transported to New London Hospital, and 51 patients were transported to Concord Hospital. 56 responses were made which resulted in no patient transport, and the ambulance stood by at 34 fires during the year. The Squad is presently made up of 21 volunteers: 8 from Bradford, 8 from Sutton, and 5 from Newbury.

Jim Raymond and Bob Moore both retired after many years of service to the squad and were recognized with plaques of appreciation. Bob was an EMT for the past 10+ years and was a member of the original Board of Directors which was responsible for the initial set-up of the squad. Jim had been a member of the squad since its beginning in 1971.

Members of the Bradford Rescue Squad were deeply saddened by the loss of Parker McCartney, who passed away in July. Parker held various office positions on the squad for the past ten years. He was an EMT instructor and dedicated member of the emergency medical services community. A fund has been established in his memory and will be used for educational purposes.

Fund raising events for 1998 will focus on collecting enough funds to purchase a new cardiac defibrillator. Although the one in use received a clean bill of health in December, it is 10 years old, and parts and batteries for it will be available only for another 18 months.

As always, one of our greatest needs as a volunteer squad is the volunteers themselves. If anyone is interested in learning more about becoming a member, please contact one of the members listed below.

We wish you all a healthy and safe year!

OFFICERS

Captain: Gail Olson, EMT-1

Lieutenant: Mary Beth Fenton, EMT

Training Officer: Felicia Starr, EMT

Secretary: Jenn Simonds, EMT

Treasurer: Sue Vitale, EMT

Maintenance Officer: Preston Starr, EMT-1

Supply Officer: Carl Olson, EMT-1

MEMBERS

Kate Bailey, EMT

Alan McCartney, EMT-P

Rick Bailey, EMT

Christine Nelson, EMT

Ralph Carroll, EMT

Bud Nelson, Driver

Mike Dunn, EMT-1

Jim Powell, EMT

Peter Fenton, Driver

Linda Powell, EMT

Lee-Ann Freire, EMT

John Simonds, EMT

Mark Goldberg, EMT

Jim Valiquet, EMT

Stephen Lorenze, EMT

Births Recorded in the Town of Sutton, New Hampshire

for the year ending December 31, 1997

Date of Birth	Name of Child	Name of Father
Place of Birth	Maiden Name of Mother	
January 15, 1997	Sarah Elizabeth	Richard C. Bailey, Jr.
Concord, NH	Bailey	Kathryn M. Mosher
March 6, 1997	Joseph Michael	Michael W. Merullo
New London, NH	Merullo	Carol M. Tellier
March 7, 1997	Joseph Benjamin	Douglas B. O'Mara
Lebanon, NH	O'Mara	Lori Marie Coleman
March 14, 1997	Eric Michael	Samuel C. P. Fortune
New London, NH	Fortune	Christina M. Whiting
April 9, 1997	Tristan Lane	Christopher S. Rowe
New London, NH	Rowe	Rebecca N. Cochran
May 20, 1997	Baby Girl Rose	William L. Hallahan
Lebanon, NH	Hallahan	Nancy D. Cohen
May 24, 1997	Therese Marie	Stephen A. Donohue
Concord, NH	Donohue	Margaret E. Guyette
May 29, 1997	Lindsey Catherine	Jeffrey J. Bateman
Concord, NH	Bateman	Christina L. Dowd
June 1, 1997	Kendall Anne	Keith H. Blake
Manchester, NH	Blake	Sara V. White
June 17, 1997	Geneva Helen	Michael A. Heffernan, Jr
Lebanon, NH	Heffernan	Karin L. Bloom
June 19, 1997	Matthew James	James H. Pickman
Lebanon, NH	Pickman	Joan P. Lucas
June 30, 1997	Jeremy Clarence	Ronald P. Carter
Concord, NH	Carter	Jennifer L. Heald

Date of Birth Place of Birth	Name of Child	Name of Father Maiden Name of Mother
August 7, 1997 Lebanon, NH	Taylor Douglas Degroot-Ploof	Douglas F. Ploof Neila Degroot
September 11, 1997 Lebanon, NH	Ian Thomas McLoughlin	Thomas J. McLoughlin Martha K. McKenna
December 4, 1997 Concord, NH	Margaret Winslow MacAllister	Scott E. MacAllister Julie F. Mitchell
December 13, 1997 New London, NH	Colby Sutton LaChance	Robert M. LaChance Jr Jill M. Levesque
December 27, 1997 Lebanon, NH	Sierra Nicole Swasey	Steven F. Swasey Lori L. Langlais

Respectfully submitted;

Carol P. Curless, Town Clerk

Deaths Recorded in the Town of Sutton, New Hampshire

for the year ending December 31, 1997

Date of Death Place of Death	Name of Deceased	State of Residence
February 16, 1997 Lebanon, NH	David A. Berquist, Jr.	New Hampshire
April 2, 1997 Sutton, NH	Georgia R. Staveley	New Hampshire
April 17, 1997 Sutton, NH	Brian B. Berry	New Hampshire
April 27, 1997 New London, NH	Marjorie Wigboldus	New Hampshire
April 28, 1997 New London, NH	Ruth Constantinides	New Hampshire
June 19, 1997 New London, NH	John B. O'Neil	New Hampshire
August 13, 1997 Sutton, NH	Douglas E. Knight	New Hampshire
October 4, 1997 Sutton, NH	Scott A. Britt	Massachusetts
October 11, 1997 Lebanon, NH	Donald Ware	New Hampshire
November 14, 1997 New London, NH	Grace S. Hersey	New Hampshire
December 17, 1997 New London, NH	Benjamin C. Chadwick	New Hampshire

Respectfully submitted;

Carol P. Curless, Town Clerk

Marriages Recorded for the Town of Sutton, New Hampshire

for the year ending December 31, 1997

Date of Marriage Place of Marriage	Name of Groom Name of Bride	Residence of Groom Residence of Bride
March 9, 1997 Springfield, NH	Daniel Z. Bowles Becky A. Ward	Sutton, NH Sutton, NH
April 26, 1997 Sutton, NH	Robert E. Duquette Jr. Joan F. Dukette	Sutton, NH Concord, NH
May 17, 1997 Elkins, NH	Robert M. LaChance Jr. Jill M. Levesque	Sutton, NH Sutton, NH
June 21, 1997 Sugar Hill, NH	Shayne M. Soule Kristen J. Blaney	Sutton, NH Sutton, NH
August 9, 1997 Sutton, NH	Joshua E. Brown Zoe L. Richards	Burlington, VT Burlington, VT
August 15, 1997 Sutton, NH	Richard P. Garrity Karen L. Drago	Collinsville, CT Vernon, CT
August 30, 1997 Sutton, NH	Cory B. Swinerton Sheri L. Olson	Sutton, NH Sutton, NH
October 26, 1997 Sutton, NH	Robert A. Zock Jr Martha S. Dutton	Sutton, NH Henniker, NH
November 1, 1997 Hillsboro, NH	Patrick H. Gagne Melinda P. Summer	Sutton, NH Concord, NH

Respectfully submitted;

Carol P. Curless
Town Clerk

Notes

BULK RATE
U.S. POSTAGE
PAID
NEW LONDON, NH
PERMIT NO. 11

University of New Hampshire
University Library
Special Collection
Durham NH 03824-3592